



REQUEST FOR QUOTATION

NEGOTIATED PROCUREMENT (SVP) NO.: RFQ19-085

Supply and Delivery, Installation, Testing, and Commissioning of CCTV or Surveillance Monitoring IP Camera System for Extension Office of Credit Information Corporation

September 17, 2019

The Credit Information Corporation invites all eligible suppliers to quote the best offer for the described item (see attached Terms of Reference) subject to the Terms and Conditions and within the Approved Budget for the Contract.

Qty	UOM	Item Description	Unit Cost	Approved Budget for the Contract
1	Lot	Supply, Delivery, Installation, Testing and Commissioning of CCTV or Surveillance Monitoring IP Camera System for the Extension Office of Credit Information Corporation		P 250,000.00

Required Documents/Information to be submitted as Attachments to the Proposal:

- Mayor's/Business Permit
- PhilGEPS Registration Number/Certificate
- BIR Certificate of Registration

Kindly submit your quotation/proposal, duly signed by you or your duly authorized representative, not later than **September 23, 2019 / 5:00PM**

Omnibus Sworn Statement (Annex A) shall be submitted during evaluation or prior to issuance of Notice of Award.

QUOTATIONS shall be submitted at the office or email addresses indicated below:

Administrative Office, Credit Information Corporation (CIC), 6th Floor Exchange Corner Building, 107 V.A. Rufino Street Corner Esteban Street, 1229, Makati City

analiza.chua@creditinfo.gov.ph or toniroseunciano@creditinfo.gov.ph

Thank you.

Very truly yours,

SGD
TONI ROSE E. UNCIANO
Administrative Services Officer V



PRICE PROPOSAL
NEGOTIATED PROCUREMENT (SVP) NO.: RFQ19-085

**Supply and Delivery, Installation, Testing, and Commissioning of
CCTV or Surveillance Monitoring IP Camera System for Extension
Office of Credit Information Corporation**

Qty	UOM	Technical Specifications	Total Price Proposal
1	Lot	Supply, Delivery, Installation, Testing and Commissioning of CCTV or Surveillance Monitoring IP Camera System for the Extension Office of Credit Information Corporation	

TERMS AND CONDITIONS

1. All entries shall be typed or written in a clear legible manner.
2. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
3. Price Validity: All prices quoted herein are valid, binding and effective for a period of THIRTY (30) calendar days upon issuance of this document.
4. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
5. The CIC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract

UNDERTAKING:

We undertake, if our proposal is accepted, to deliver the goods in accordance with the foregoing delivery period.

We agree to abide by this proposal for the price validity period specified in the terms and conditions and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Purchase Order is prepared and executed, this Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

AUTHORIZED SIGNATURE over PRINTED NAME

COMPANY / SUPPLIER NAME

TEL NO./ MOBILE NO./ EMAIL ADDRESS

DATE



Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

- 3. [Name of Bidder] is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;



6. Select one, delete the rest:

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. [Name of Bidder] hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the PS BAC and PS notices may be transmitted.

Telephone No/s.: _____
Fax No/s.: _____
E-mail Add/s.: _____
Mobile No.: _____



IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s exhibited to me his/her [insert type of government identification card used*], with his/her photograph and signature appearing thereon, with no. _____ issued on _____ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Note:

"Sec. 12. Competent Evidence of Identity – The phrase "competent evidence of identity" refers to the identification of an individual based on:

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification;

The Board Resolution or Secretary's Certificate referring to the said Board Resolution designating the bidder's authorized representative and signatory need not specifically indicate the particular project where such authority is given provided that the said authority covers activities by PS.



TERMS OF REFERENCE FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF CCTV OR SURVEILLANCE MONITORING IP CAMERA SYSTEM FOR THE EXTENSION OFFICE OF CREDIT INFORMATION CORPORATION

I. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Credit Information Corporation invites all prospective bidders for the Supply, Delivery, Installation, Testing and Commissioning of CCTV or Surveillance Monitoring IP Camera System with an Approved Budget for the Contract (ABC) amounting to **TWO HUNDRED FIFTY THOUSAND PESOS (PHP 250,000.00)**, inclusive of all applicable government taxes, fees and charges.

II. SCOPE OF WORK / TECHNICAL SPECIFICATIONS

The prospective bidders shall bid and provide CCTV or Surveillance Monitoring IP Camera System for the CREDIT INFORMATION CORPORATION which Office occupies the 4th floor of the Exchange Corner Building located at 107 V.A. Rufino corner Esteban and Bolanos Streets, Legaspi, Makati City, and shall undertake the following functions and responsibilities:

1. The project calls for the *Supply, Delivery, Installation, Testing and Commissioning of CCTV or Surveillance Monitoring IP Camera System* for the office extension of Credit Information Corporation, located at the 4th Floor Exchange Corner Building 107 V.A. Rufino Street corner Esteban and Bolaños Street, Legaspi Village, Makati City.
2. The following Technical Specifications applies to the **CCTV or Surveillance Monitoring IP Camera System** except where otherwise stated.
3. Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of "Comply" or "Not Comply" must be supported by evidence, proof of compliance are clearly explained by way of example in a Bidders Bid and cross-referenced to that evidence.** Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc. as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting



evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or Supplier legally liable.

NOTE: It is important and absolutely required that absence of any component, hardware, software, peripherals, accessories or services that may be needed to deliver the final output shall be the sole responsibility of the bidder, and therefore, should NOT compel the Procuring Entity to buy them to complete the project.



Item	Specification	Statement of Compliance ("Comply" or "Not Comply")	Evidence of Compliance
A. CCTV or Surveillance Monitoring IP Camera System			
1. IP Camera Features and Specifications			
	7 units of 4.0 MP IR Network Dome		
	1 or 2.8" Progressive scan CMOS		
	2560 x 1440 Pixel @ 30 fps		
	2.8 mm Fixed Lens		
	H.265, H.264		
	Dual Stream		
	Digital WDR (Wide Dynamic Range)		
	Up to 30 meters IR Range		
	Power over Ethernet (PoE)		
2. CCTV System and Embedded PLUG & PLAY Accessories Features and Specifications			
	Third-Party Network Cameras Supported		
	UP to 8 Megapixel Resolution Recording		
	Support 1-Ch HDMI, 1-Ch VGA, HDMI at up to 4K (384 x 2160) Resolution		
	Support up to 8 Independent PoE Network		
	Support 8-Channel Network Cameras connected @ 80 meters Incoming Bandwidth		
	6 TB HDD		
	Support of Up to 2 SATA Interface		
	Support Dual-OS to ensure high reliability of system running		
	Support various VCA detection alarm and VCA search		
	HDMI (2 meters)		
	24" LED Monitor		
	Cat6 UTP Cable with RJ45 Terminals (for 8 IP Cameras)		
3. Rough-In Specifications			
	1 Lot, Piping, Hangers, Support and Fittings		
C. Warranty			
1.	One (1) years warranty on parts and services		



Item	Specification	Statement of Compliance ("Comply" or "Not Comply")	Evidence of Compliance
2.	One (1) year warranty on workmanship		
3.	Provision of service unit that has the same technical specifications to what is delivered, if problem is not resolved within 24 hours.		
4.	Installation of updates, upgrades and license subscriptions.		
D.	Maintenance Support		
1.	Maintenance and support for one (1) year.		
2.	Response time within two (2) hours beginning from receipt of notice.		
3.	Correct/fix any system problems identified within the agreed service level.		
E.	Knowledge Transfer		
1.	Basic and advanced to cover administration and operation.		
F.	Project Implementation		
1.	Provide detailed work breakdown schedule for project.		
2.	Provide testing and commissioning plan for the project.		
3.	Provide Cabling Layout/Design Plan		
G.	Testing and Commissioning		
1.	End-to-End LAN cable and/or terminal tests should meet 1000 Mbps /1 Gbps bandwidth output.		
H.	Documentation		
1.	System Testing Report		
2.	System Manual		



III. QUALIFICATIONS REQUIREMENTS

1. The Contractor must have the necessary experience and expertise in the required field.
2. Must be engaged in the business for at least five (5) years.
3. Have at least one (1) completed similar contract with a government agency/office/corporation from 2015 to present.
4. Not blacklisted by any government or private entity.

IV. CONTRACTOR'S RESPONSIBILITIES

1. The Contractor warrants that it is authorized to engage in and perform the Works; that it has inspected all relevant documents, and has informed itself fully as to the conditions which might affect the nature, extent, and the cost of the Works;
 - i. that it has sufficient operating capital to perform and complete the Works;
 - ii. that it has sufficient and adequate equipment, parts, labor and materials that may be needed in the performance thereof;
 - iii. that it has the required knowledge, experience, skill and professional competence to undertake the same; and
 - iv. that it has experienced, skilled, and professionally equipped personnel to be assigned for this purpose.
2. The Contractor warrants that the method or process it will follow for the Works is the one that will best accomplish the desired results under the existing state of technology; that all materials it will supply or use shall be the best available or obtainable in accordance with the approved Contract and the instructions of the CIC; that it will provide workmanship which is first class in every particular aspect.
3. The Contractor warrants that all materials, goods, parts and paraphernalia forming part of this Contract shall be complete, intact and in good order at all times.
4. The Contractor shall provide technical personnel who are skilled and experienced to carry out its obligations under this Contract;
5. The Contractor shall restore all building structures affected by the renovation works to its original architectural soundness.



V. DURATION OF PROJECT

The duration to complete the project shall be within a maximum of Thirty Days (30 days) from the date of receipt of the Notice to Proceed.

VI. PAYMENT TERMS

1. The Contractor shall submit a performance bond through Cash, certified check, cashier's / manager's check, bank draft or an irrevocable standby letter of credit of equivalent value from an accredited financial institution or a surety bond callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission and confirmed by the CIC.
2. CIC shall release the full payment and performance security after the issuance of the Certificate of Inspection and Acceptance provided that there are no claims filed against the contract. However, it must ensure that the performance security is replaced by a warranty covering the defects liability period.

VII. TERMINATION

CIC shall have the sole option to cancel/terminate the contract at any time for violation of any terms and conditions thereof and/or if, in its judgement, the service that has been rendered is substandard and/or unsatisfactory. The service provider shall maintain satisfactory level of performance throughout the term of the contract based on the following performance criteria: (i) quality of service delivered, (ii) time management, (iii) management and suitability of personnel and (iv) submission of regular progress report.

VIII. LIQUIDATED DAMAGES

Failure to comply with the Terms and Conditions of the contract will result in the payment of corresponding penalties/liquidated damages in the amount equal to 1/10 of 1% of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches 10% of the amount of the contract, CIC shall rescind the contract, without prejudice to other courses of action and remedies open to it.



Prepared by:


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President

SEP 04 2019

Rectang