



REQUEST FOR QUOTATION

PROCUREMENT OF CIC MARKETING COLLATERALS

NEGOTIATED PROCUREMENT (SVP) NO.: RFQ18-124

10 September 2018

The Credit Information Corporation invites all eligible suppliers/consultants to quote the best offer for the hereunder described item/s subject to the Terms and Conditions and within the Approved Budget of the Contract.

QTY	UOM	Description	Unit Price	Total Approved Budget of the Contract
500	Piece	Desk Calendar Size: 23 inches Color: BLUE Logo: One color print on one panel	PhP 130.00	PhP 65,000.00
500	Piece	Tumbler Size: 16oz. Type: Plastic "Starbucks" Type Insert: Full color print insert	PhP 130.00	PhP 65,000.00
500	Piece	Ballpen Type: Standard Color: Blue Ink Color: Black	PhP 18.00	PhP 9,000.00
Delivery Period		THIRTY (30) Calendar Days from Receipt of Contract / Purchase Order		
Delivery Site		6F Exchange Corner Building, V.A. Rufino St. cor. Esteban St., Legaspi Village, Makati City		

Required Documents/Information to be submitted as Attachment to the Proposal:

- PhilGEPS Registration Certificate/Number
- Mayor's/Business Permit
- BIR Certificate of Registration

Kindly submit/send your quotation to the below indicated office address or email addresses, duly signed by you or your authorized representative, not later than **September 18, 2018/ 10:00 AM**.

Administrative Office
Credit Information Corporation (CIC)
6th Floor, Exchange Corner Building. 107 V.A. Rufino Street
Corner Esteban Street, Legaspi Village, Makati City 1229

christian.mojica@creditinfo.gov.ph and monica.sadia@creditinfo.gov.ph

Thank you.

Very truly yours,

SGD.
TONI ROSE E. UNCIANO
Administrative Services Officer V

PRICE PROPOSAL FORM
PROCUREMENT OF CIC MARKETING COLLATERALS
 NEGOTIATED PROCUREMENT (SVP) NO.: RFQ18-124

QTY	Item Description	Statement of Compliance "Comply" of "Not Comply"
500 pieces	J Type Umbrella	
	<i>Size: 23 inches</i>	
	<i>Color: Blue</i>	
	<i>Logo: One Color Print on One Panel</i>	
500 pieces	Tumbler	
	<i>Size: 16oz</i>	
	<i>Type: Plastic "Starbucks" Type Tumbler</i>	
	<i>Insert: Full Color Print Insert</i>	
500 pieces	Ballpen	
	<i>Type: Standard</i>	
	<i>Color: Blue</i>	
	<i>Ink Color: Black</i>	
Contract Duration:	THIRTY (30) DAYS	
Proposal Amount	Amount in Words: _____	
	Amount in Figures: PHP _____	

TERMS AND CONDITIONS:

- All entries shall be typed or written in a clear legible manner.
- Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
- Price Validity: All prices quoted herein are valid, binding and effective for a period of THIRTY (30) calendar days upon issuance of this document.
- As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- The CIC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this project.

UNDERTAKING:

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We understand that you are not bound to accept the lowest or any proposal you may receive.

Dated this _____ day of _____ 20_____.

 [Signature over Printed Name of
 Authorized Representative]

 [designation / position]

 [Email Address]

 [Telephone / Fax Numbers]

Duly authorized to sign Bid for and on behalf of _____

 [Company Name]