



REQUEST FOR QUOTATION

PROCUREMENT OF FRESHDESK SOFTWARE

NEGOTIATED PROCUREMENT (SVP) NO.: RFQ18-145

24 October 2018

The Credit Information Corporation invites all eligible suppliers/consultants to quote the best offer for the hereunder described item/s subject to the Terms and Conditions and within the Approved Budget of the Contract.

LOT	DESCRIPTION	Approved Budget of the Contract
1	Freshdesk (Blossom Plan)	PHP 365,000.00
Contract Duration		THIRTY (30) Days

Required Documents/Information to be submitted as Attachment to the Proposal:

- PhilGEPS Registration Certificate/Number
- Mayor's/Business Permit
- Income/Business Tax Return
- Omnibus Sworn Statement

Kindly submit/send your quotation/proposals to the below indicated office address or email addresses, duly signed by you or your authorized representative, not later than October 30, 2018 / 2:00 PM.

Administrative Office
Credit Information Corporation (CIC)
6th Floor, Exchange Corner Building. 107 V.A. Rufino Street
Corner Esteban Street, Legaspi Village, Makati City 1229

christian.mojica@creditinfo.gov.ph

Thank you.

Very truly yours,

TONI ROSE E. UNCIANO
Administrative Services Officer V



PRICE PROPOSAL FORM

PROCUREMENT OF FRESHDESK (BLOSSOM PLAN)

NEGOTIATED PROCUREMENT (SVP) NO.: RFQ18-145

LOT	Item Description
1	Engagement with and Application Audit Consultant
Contract Duration:	FIFTY (50) days
Proposal Amount	Amount in Words: _____
	Amount in Figures: PHP _____

TERMS AND CONDITIONS:

1. All entries shall be typed or written in a clear legible manner.
2. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
3. Price Validity: All prices quoted herein are valid, binding and effective for a period of THIRTY (30) calendar days upon issuance of this document.
4. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
5. The CIC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this project

UNDERTAKING:

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We understand that you are not bound to accept the lowest or any proposal you may receive.

Dated this _____ day of _____ 20_____.

[Signature over Printed Name of
Authorized Representative]

[designation / position]

[Email Address]

[Telephone / Fax Numbers]

Duly authorized to sign Bid for and on behalf of _____
[Company Name]