



6F Exchange Corner Building
107 V. A. Rufino Street corner Esteban St.,
Legaspi Village, Makati City 1229
(02) 893-7159 | www.creditinfo.gov.ph

14 December 2018

REQUEST FOR QUOTATION

Procurement of Annual Maintenance Renewal of Veeam Backup and Replication Enterprise

Negotiated Procurement (SVP) No. RFQ18-157

Sir/Madam:

The Credit Information Corporation invites you to submit quotation for the item/s described below using the **Price Proposal Form (see Annex "A" of the Price Proposal Form)**, subject to terms and conditions stated in the RFQ.

Lot	Quantity	Item/Description	Approved Budget for the Contract
1	6 Licenses	Annual Basic Maintenance Renewal – Veeam Backup and Replication Enterprise One (1) Year Subscription SKU: V-VBRENT-VS-P01AR-00 (Please see attached Technical Specifications)	₱256,000.00

Submit your proposal, together with the following documents, duly signed by you or your duly authorized representative, not later than **18 December 2018; 1:00 PM:**

1. Omnibus Sworn Statement (see Annex "B" for the form);

Proposals shall be submitted at the address indicated below:

Administrative Office
Credit Information Corporation
6F, Exchange Corner Bldg., 107 VA Rufino St.
cor. Esteban St., Legaspi Village, Makati City

Only one (1) set of documents certified to be true copies of the original shall be required.

Proposals and other documents required may be sent electronically totonirose.unciano@creditinfo.gov.ph or christian.mojica@creditinfo.gov.ph . Electronically submitted proposals and documents must be submitted on or before the deadline of submission as stated in this RFQ.

Late submission of quotations shall not be accepted and considered.

SGD.
TONI ROSE E. UNCIANO
Administrative Services Officer V

N.B.: Suppliers not directly invited may participate. The duly accomplished Proposal (Annex A), together with the other required documents, shall be submitted on or before the deadline for submission of proposal or any extension thereof. The following supporting documents may be submitted anytime during submission of offers, evaluation of offers, before issuance of Notice of Award or prior to payment:

1. Mayor's Permit for the year 2018;
2. PhilGEPS Registration Number; and
3. Income Tax Return 2017.

PhilGEPS Platinum Registration Certificate may be submitted in lieu of the foregoing documents.

Price Proposal Form

Date: _____

Administrative Office
 Credit Information Corporation
 6F, Exchange Corner Bldg., 107 VA Rufino St.
 cor. Esteban St., Legaspi Village, Makati City

Madam:

Having examined the Request for Quotation No. RFQ19-001, which includes the technical specification, the receipt of which is hereby duly acknowledged, the undersigned, offer to, in conformity with the said Request for Quotation for the sums stated hereunder:

LOT	QUANTITY	ITEM/DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	6 Licenses	Annual Basic Maintenance Renewal – Veeam Backup and Replication Enterprise One (1) Year Subscription SKU: V-VBRENT-VS-P01AR-00 (Please see attached Technical Specifications)	P	P
Total Price Proposal				

TOTAL PRICE IN WORDS:**Lot 1:** _____

We undertake, if our Proposal is accepted, to deliver the goods/services as identified in the Technical Specifications/Terms of Reference and in accordance with the delivery schedule.

Our quotation includes all taxes, duties and/or levies payable and is valid for a period of THIRTY (30) calendar days upon issuance of this document.

We understand that the CIC Technical Working Group may require from us the submission of documents that will prove our legal, financial and technical capability to undertake this project.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Proposal you may receive.

Dated this _____.

(signature)

[name of authorized rep]

[capacity]

Duly authorized to sign Proposal for and on behalf of:

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;));

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. [Name of Bidder] hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the PS BAC and PS notices may be transmitted.

Telephone No/s.: _____
Fax No/s.: _____
E-mail Add/s.: _____
Mobile No.: _____

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s exhibited to me his/her [insert type of government identification card used*], with his/her photograph and signature appearing thereon, with no. _____ issued on _____ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Note:

"Sec. 12. Competent Evidence of Identity – The phrase "competent evidence of identity" refers to the identification of an individual based on:

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification;

The Board Resolution or Secretary's Certificate referring to the said Board Resolution designating the bidder's authorized representative and signatory need not specifically indicate the particular project where such authority is given provided that the said authority covers activities by PS.

Technical Specifications

1. The project calls for the renewal of supply and delivery of Veeam Backup and Replication Enterprise. The said solution will enable the CIS Technical team to **perform backup, replication on running data center servers** in both production and test environments.
2. The following components and/or specifications are mandatory requirements and should be delivered as part of the project.
3. The following Technical Specifications applies to the Veeam Backup and Replication Enterprise licenses except where otherwise stated.
4. Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. **Statements of "Comply" or "Not Comply" must be supported by evidence, proof of compliance and/or clearly explained by way of example in a Bidders Bid and cross-referenced to that evidence.** A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid rejected. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false may be regarded as fraudulent and render the Bidder or Supplier legally liable.

NOTE: It is important and absolutely required that absence of any component, hardware, software, peripherals, accessories or services that may be needed to deliver the final output shall be the sole responsibility of the bidder, and therefore, should NOT compel the Procuring Entity to buy them to complete the project.

Item	Specification	Statement of Compliance ("Comply" or "Not Comply")
A.	Veeam Backup and Replication Enterprise license/subscription renewal with the following specifications:	
	1. Annual Maintenance for Veeam Backup and Replication Enterprise licenses/subscription	
	2. Maintenance releases and software updates	
	3. Migration assistance and support if applicable	
	4. Version/Build upgrade support if applicable	
B.	One (1) Year Maintenance Support Details	
	1. 8 X 5 on-line (phone/email)/on-site technical support	
	2. Quarterly onsite support for performance monitoring and solution efficiency	
	3. Response time within three (3) hours from receipt of notice	
	4. Fine tune, correct, and/or enhance as may be needed to address business requirements	
	5. Correct/fix any system problems identified within the agreed service level	
C.	Trained and Certified Tivoli Workload Scheduler / Technical Support	
	1. The vendor must have at least a certified engineer with Veeam Backup and Replication Enterprise	
	2. The vendor must have at least an engineer that have experience in maintaining and troubleshooting Veeam Backup and Replication Enterprise.	