

REQUEST FOR QUOTATION

SUPPLY, DELIVERY AND INSTALLATION OF CABINETS

NEGOTIATED PROCUREMENT (SVP) NO.: RFQ18-146

16 October 2018

The Credit Information Corporation invites all eligible suppliers/consultants to quote the best offer for the hereunder described item/s subject to the Terms and Conditions and within the Approved Budget of the Contract.

QTY	UOM	Description	Unit Price	Total Approved Budget of the Contract
1	unit	Supply, Delivery and Installation of Cabinets (Please see attached Scope of Works)	PhP 200,000.00	PhP 200,000.00
Delivery Period		THIRTY (30) Calendar Days from Receipt of Contract / Purchase Order		
Delivery Site		6F Exchange Corner Building, V.A. Rufino St. cor. Esteban St., Legaspi Village, Makati City		

Required Documents/Information to be submitted as Attachment to the Proposal:

- PhilGEPS Registration Certificate/Number
- Mayor's/Business Permit
- BIR Certificate of Registration

Kindly submit/send your quotation to the below indicated office address or email addresses, duly signed by you or your authorized representative, not later than **October 23, 2018/ 2:00 PM.**

Administrative Office
Credit Information Corporation (CIC)
6th Floor, Exchange Corner Building. 107 V.A. Rufino Street
Corner Esteban Street, Legaspi Village, Makati City 1229

christian.mojica@creditinfo.gov.ph and monica.sadia@creditinfo.gov.ph

Thank you.

Very truly yours,

SGD.
TONI ROSE E. UNCIANO
Administrative Services Officer V



PRICE PROPOSAL FORM

PROCUREMENT OF CIC DESK CALENDARS

NEGOTIATED PROCUREMENT (SVP) NO.: RFQ18-114

QTY	Item Description	Statement of Compliance to the Scope of Works "Comply" of "Not Comply"
1 Lot	Supply, Delivery and Installation of Cabinets	
Contract Duration:	THIRTY (30) DAYS	
Proposal Amount	Amount in Words: _____	
	Amount in Figures: PHP _____	

TERMS AND CONDITIONS:

1. All entries shall be typed or written in a clear legible manner.
2. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
3. Price Validity: All prices quoted herein are valid, binding and effective for a period of THIRTY (30) calendar days upon issuance of this document.
4. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
5. The CIC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this project

UNDERTAKING:

We undertake, if our Proposal is accepted, to supply/deliver the goods in accordance with the specifications and/or delivery schedule.

We understand that you are not bound to accept the lowest or any proposal you may receive.

Dated this _____ day of _____ 20_____.

[Signature over Printed Name of Authorized Representative]

[designation / position]

[Email Address]

[Telephone / Fax Numbers]

Duly authorized to sign Bid for and on behalf of _____

[Company Name]

SCOPE OF WORKS
RFQ18-146
SUPPLY, DELIVERY AND INSTALLATION OF CABINETS

A. GENERAL REQUIREMENTS:

- a. Mobil / Demobil
- b. Handling of Materials
- c. Hauling and Disposal

B. Cabinetry Works

a. Training Room

- i. Storage open shelves cabinet (4 layers, 140cm x 50cm) in semi duco finish, using $\frac{3}{4}$ plyboard;

b. Records

- i. Storage open shelves cabinet (4 layers, 140cm x 50cm) in semi duco finish, using $\frac{3}{4}$ plyboard;

c. Audit Room

- i. Hanging Cabinet (L-225cm x H-60cm x W-35cm) using mdf board;

d. Marketing

- i. Storage open shelves cabinet (4 layers, 224cm x 50cm) in semi duco finish, using $\frac{3}{4}$ plyboard;

e. Central Storage

- i. Hanging Cabinet 1 (L-188cm x H-78cm x W-40cm) in semi duco finish, using $\frac{3}{4}$ plyboard;

- ii. Hanging Cabinet 2 (L-240cm x H-78cm x W-40cm) in semi duco finish, using $\frac{3}{4}$ plyboard;

f. Fronting Audit Room

- i. Hanging Cabinet (L-240cm x H-78cm x W-40cm) in semi duco finish, using $\frac{3}{4}$ plyboard;

g. Records

- i. Hanging Cabinet (L-166cm x H-78cm x W-40cm) in semi duco finish, using $\frac{3}{4}$ plyboard;