


| | | |
|---|---|---|
| [Amended SAEIS]  Credit Information Corporation Special Accessing Entity Information Sheet | | CIC Control Number |
| | | PCN _____ |
| | | TIN Number |
| | | _____ |
| | | Company Registration Number |
| Special Accessing Entity Name | | |
| _____ | | |
| Address | | |
| _____ | | |
| Primary Contact Person | | |
| Last Name | First Name | Middle Name |
| _____ | _____ | _____ |
| Position | Contact Number | E-mail |
| _____ | _____ | _____ |
| Secondary Contact Person | | |
| Last Name | First Name | Middle Name |
| _____ | _____ | _____ |
| Position | Contact Number | E-mail |
| _____ | _____ | _____ |
| Head of Agency/Office (President/Chairman/CEO/General Manager, or its equivalent) | | |
| Last Name | First Name | Middle Name |
| _____ | _____ | _____ |
| Designation (Please specify) | Contact Number | E-mail |
| _____ | _____ | _____ |
| <p>I hereby certify that the names of the individuals indicated in this Information Sheet are the duly authorized employees/personnel of the Special Accessing Entity indicated above who will submit data and access the error report folders of the Credit Information System.</p> <p>I declare under the penalty of perjury that the information and facts stated herein are true, correct and complete.</p> | Authorized Representative | |
| | <p>_____</p> <p>Signature Above Printed Name</p> <p>Date : _____</p> | |
| FOR CIC USE ONLY | | |
| Recommending Approval | | Approved |
| <p>_____</p> <p>Signature Above Printed Name</p> <p>Date : _____</p> | | <p>_____</p> <p>Signature Above Printed Name</p> <p>Date : _____</p> |

Operators

| Last Name | First Name | Middle Name | Designation | Contact Number | Email | Access Role | | |
|-----------|------------|-------------|-------------|----------------|-------|--------------------------|--------------------------|--------------------------|
| | | | | | | Batch | Web | A2A |
| | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*** Access Roles in CIS Test**

- Batch Access Role given to those with submission & enquiry functions using batch (ftp) channel
- Web Access Role given to those with enquiry (only) function using the web channel (most users fit in this role)
- A2A Role given to those who will access the application to application channel

NOTE: Test (UAT) accounts are limited to 5 users only.

Individual Email must be provided. Communal or Group Email is not allowed