

INVITATION TO BID FOR
Procurement of Managed Security Services
Project No. 2023-CIMS(006)-PB-0031

1. The **CREDIT INFORMATION CORPORATION (CIC)**, through the *Corporate Budget for FY 2023* intends to apply the sum of **Philippine Pesos Twelve Million, Six Hundred Fifty Thousand and 00/100 (PhP12,650,000.00)** being the ABC to payments under the contract for the *Procurement of Managed Security Services with Project No. 2023-CIMS(006)-PB-0031*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *CIC* now invites bids for the above Procurement Project. Delivery of the Goods is required within *thirty (30) calendar days upon receipt of Notice to Proceed*. Bidders should have completed, within *five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from CIC Finance and Administration Group – Procurement Unit at Telephone No. 8236-5900 loc. 134-135 and inspect the Bidding Documents at the address given below, Mondays to Fridays; from 8:00 AM to 500 PM.
5. A complete set of Bidding Documents may be acquired by the Interested Bidders at Exchange Corner Building, 107 V.A. Rufino Street corner Esteban St. Legaspi Village, Makati City, upon accomplishing a bidder’s information sheet (***Annex A***) starting October 6, 2023, Mondays to Fridays; from 8:00 AM to 5:00 PM, and upon payment of a non-refundable fee for the Bidding Documents amounting to **PhP20,000.00**.

Bidders may also opt to download the Bidding Documents free of charge from the Philippine Government Electronic Procurement System and the CIC Website (www.creditinfo.gov.ph) provided that Bidders shall pay the applicable fee for the Bidding Documents through online payment or bank transfer not later than the submission of their bids.

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Credit Information Corporation
Landbank of the Philippines Current
Account No. 1802-1032-27

Bidders shall send the accomplished bidder's information sheet (*Annex A*) and the receipts or proof of payment to the Secretariat at the email address provided below for validation. Once validated, an e-copy of the Official Receipt will be emailed to them.

6. The *CIC* will hold a Pre-Bid Conference on **October 13, 2023; 10:30 A.M.**, through video conferencing *via Zoom*, which shall be open to prospective bidders.

Prospective bidders who are interested in joining the pre-bid conference may contact the BAC Secretariat at the e-mail address provided below to request for a meeting invitation.

7. Bids must be duly received by the BAC Secretariat through **manual submission** at the Credit Information Corporation Lobby, Exchange Corner Building, 107 V.A. Rufino Street corner Esteban St. Legaspi Village, Makati City on or before **October 25, 2023; 11:30 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **October 25, 2023; 12:00 P.M.** at Credit Information Corporation, 4F, Exchange Corner Building, 107 V.A. Rufino Street corner Esteban St. Legaspi Village, Makati City and through video conferencing or webcasting *via Zoom*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Bidders may witness the opening of the bids *via Zoom* or in person. One (1) representative per bidder will be allowed entry to the venue provided.

For the purpose of constituting a quorum, both the physical and virtual presence of the BAC and TWG members shall be considered pursuant to GPPB Resolution No. 09-2020

Bidders shall submit their duly accomplished eligibility requirements, technical and financial proposals in two separate sealed envelopes in the address indicated below.

10. The *CIC* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

BAC Secretariat

Credit Information Corporation
4F Exchange Corner Building
107 V.A. Rufino cor. Esteban & Bolanos Sts.
Legaspi Village, Makati City
Telephone Nos. (632) 8236-5900 loc. 134-135
Email address: procurementunit@creditinfo.gov.ph

12. For downloading of Bidding Documents, Prospective Bidders may visit the following websites:

- www.creditinfo.gov.ph.
- <https://notices.philgeps.gov.ph/>

Date of Issuance of Bidding Documents: October 6, 2023


MARIA LOURDES L. RIFAREAL
BAC Chairperson