

BIDS AND AWARDS COMMITTEE

MINUTES OF PRE-BID CONFERENCE

September 15, 2021 / 2:00 PM

Credit Information Corporation, Webex Meeting

Project Title: **RENEWAL OF MANAGED FIREWALL SERVICES**
Project No: **Project No. 2021-CIMS(017)-PB-037**
ABC: **PhP 4,315,000.00**

I. Attendance

Bids and Awards Committee

- | | | |
|-------------------------------------|---|--------------------|
| 1. Ms. Maria Bernadette B. Bautista | - | Chairperson |
| 2. Mr. Marbin M. Fadriquela | - | Vice-Chairperson |
| 3. Mr. Rodney Roy A. Valencia | - | Member |
| 4. Ms. Toni Rose E. Unciano | - | Member |
| 5. Mr. Jose Gil K. Escalante Jr. | - | Provisional Member |

Technical Working Group

- | | | |
|----------------------------------|---|--------|
| 1. Mr. Anthropol Delos L. Santos | - | Member |
| 2. Mr. Romeo H. Ofri | - | Member |
| 3. Mr. Herby Jose A. Taiño | - | Member |
| 4. Ms. Phoebe Ann R. Wagan | - | Member |

Resource Person

- | | | |
|---------------------------------|---|--------|
| 1. Mr. Michael Vincent E. Ecube | - | Member |
|---------------------------------|---|--------|

Secretariat

- | | | |
|----------------------------|---|---------------------------|
| 1. Ms. Jessa B. Buela | - | Head |
| 2. Ms. Kristalyn B. Givera | - | Member |
| 3. Ms. Romarie G. Remorca | - | Procurement Support Staff |

Prospective Bidders

- | | | |
|-----------------------------|---|-------------------|
| 1. Ms. Claudine Dela Cruz | - | Questech Co. Inc. |
| 2. Mr. John Marc Lee | - | Questech Co. Inc. |
| 3. Mr. Julius Caesar Alfaro | - | Questech Co. Inc. |
| 4. Mr. Philip Gamlanga | - | Questech Co. Inc. |

Observers

- | | | |
|---------------------------|---|---------------------|
| 1. Mr. Elmar Odivilas | - | Commission on Audit |
| 2. Mr. Jose Othnil Amparo | - | Commission on Audit |

II. Call to Order

The Pre-Bid Conference for the Renewal of Managed Firewall Services under Project No. 2021-CIMS(017)-PB-037 of the Credit Information Corporation was called to order on 15th of September 2021 at 2:00 P.M. and held via Webex Meeting. The BAC Secretariat documented the minutes of the meeting.

III. Certification of Quorum

Ms. Maria Bernadette B. Bautista, the BAC Chairperson certified that the quorum of the BAC was present to transact business. She acknowledged the presence of the BAC members, Technical Working Group, Resource Person, BAC Secretariat, Observers and Prospective Bidders.

IV. Highlights of Discussion

Ms. Jessa B. Buena presented a brief description of the project and elaborated the salient features of the Bidding Documents.

Ms. Buena discussed and elaborated the general requirements for Government Procurement specifically Project No. 2021-CIMS(017)-PB-037 in line with the Revised Implementing Rules and Regulations of the Republic Act (RA) 9184 with the purpose of clarifying questions of the procurement at hand and to interpret the technical requirements for the fully understanding of the prospective bidders.

Ms. Buena also mentioned that any statement issued during the pre-bid conference will not be binding unless it is put in writing and issued through a bid bulletin. Valid amendments and clarifications shall be issued through a supplemental/bid bulletin only.

Ms. Buena emphasized the importance of sequencing of documents in envelope for efficient opening of the bids.

Ms. Buena also stressed the no contact rule policy.

"Members of the BAC, including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award. However, the BAC, through its Secretariat, may ask in writing the bidder for a clarification of its bid. All responses to requests for clarification shall be in writing."

The BAC Chairperson announced that the floor was open to queries or other concerns coming from the prospective bidders.

Questions/Queries/ Clarifications	BAC's Response	For Bid Bulletin (Y/N)
Can the prospective bidder request for the serial number of the existing Fortinet firewall?	Yes, CIC will respond thru writing an email.	N

Can the prospective bidder email a clarification letter even if he/she has not yet purchased the bidding documents?	Yes.	N
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Lastly, Mr. Marbin M. Fadriquela, BAC Vice-Chairperson accentuated that to avoid disqualification and non-compliance to the requirements, the importance of information completeness and accuracy.

V. Next Steps

- Prospective bidders may submit letters of clarification which shall be in writing and submitted to the Secretariat until September 20, 2021, 5:00 P.M.
- Deadline for submission and opening of bids will be on September 30, 2021, 1:00 P.M.

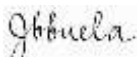
VI. Adjournment

- Having no other matters to discuss, the pre-bid conference was adjourned at around 2:40 PM.

Prepared by:

Signed
KRISTALYN B. GIVERA
 Member, Secretariat

Noted by:


JESSA B. BUELA
 Head, Secretariat

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Concurred by:

BIDS AND AWARDS COMMITTEE



JOSE GIL K. ESCALANTE JR.

Provisional Member

Signed

RODNEY ROY A. VALENCIA

BAC Member



TONI ROSE E. UNCIANO

BAC Member



MARBIN M. FADRIQUELA

Vice-Chairperson

Signed

MARIA BERNADETTE B. BAUTISTA

Chairperson