

***BIDS AND AWARDS COMMITTEE***

**MINUTES OF PRE-BID CONFERENCE**

September 14, 2021 / 2:00 PM

Credit Information Corporation, Webex Meeting

Project Title: **RENEWAL OF MANAGED SECURITY SERVICES**  
Project No: **Project No. 2021-CIMS(015)-PB-036**  
ABC: **PhP 8,150,000.00**

**I. Attendance**

Bids and Awards Committee

- |                                     |   |                    |
|-------------------------------------|---|--------------------|
| 1. Ms. Maria Bernadette B. Bautista | - | Chairperson        |
| 2. Mr. Marbin M. Fadriquela         | - | Vice-Chairperson   |
| 3. Mr. Rodney Roy A. Valencia       | - | Member             |
| 4. Ms. Toni Rose E. Unciano         | - | Member             |
| 5. Mr. Jose Gil K. Escalante Jr.    | - | Provisional Member |

Technical Working Group

- |                                  |   |        |
|----------------------------------|---|--------|
| 1. Atty. Ryan Romeo P. Perez     | - | Head   |
| 2. Mr. Anthropos Delos L. Santos | - | Member |
| 3. Mr. Romeo H. Ofri             | - | Member |
| 4. Mr. Herby Jose A. Taiño       | - | Member |
| 5. Ms. Phoebe Ann R. Wagan       | - | Member |

Resource Person

- |                                 |   |        |
|---------------------------------|---|--------|
| 1. Mr. Michael Vincent E. Ecube | - | Member |
|---------------------------------|---|--------|

Secretariat

- |                            |   |                           |
|----------------------------|---|---------------------------|
| 1. Ms. Jessa B. Buela      | - | Head                      |
| 2. Ms. Kristalyn B. Givera | - | Member                    |
| 3. Ms. Romarie G. Remorca  | - | Procurement Support Staff |

Prospective Bidders

- |                                |   |  |
|--------------------------------|---|--|
| 1. Mr. Arvin Bohol             | - | Information Technology Security Distribution, Inc. |
| 2. Ms. Cheris Millares         | - | Information Technology Security Distribution, Inc. |
| 3. Mr. Jc Galvez               | - | Information Technology Security Distribution, Inc. |
| 4. Ms. Brigitte Villegas       | - | Nexus Technologies, Inc.                           |
| 5. Ms. Hannah Grace D. Gadiaza | - | Nexus Technologies, Inc.                           |
| 6. Mr. John Fritz Pamesa       | - | Nexus Technologies, Inc.                           |
| 7. Mr. Juan Carlos Valerio     | - | Total Information Management Corporation           |
| 8. Ms. Karen Ongoco            | - | Total Information Management Corporation           |
| 9. Ms. Kristine Dy             | - | Total Information Management Corporation           |
| 10. Mr. Robin Pantuca          | - | Total Information Management Corporation           |

## Observers

1. Mr. Elmar Odivilas - Commission on Audit
2. Mr. Jose Othnil Amparo - Commission on Audit

## II. Call to Order

The Pre-Bid Conference for the Renewal of Managed Security Services under Project No. 2021-CIMS(015)-PB-036 of the Credit Information Corporation was called to order on 14th of September 2021 at 2:00 P.M. and held via Webex Meeting. The BAC Secretariat documented the minutes of the meeting.

## III. Certification of Quorum

The BAC Chairperson certified that the quorum of the BAC was present to transact business. She acknowledged the presence of the BAC members, Technical Working Group, Resource Person, BAC Secretariat, Observers and Prospective Bidders.

## IV. Highlights of Discussion

Ms. Jessa Buela presented a brief description of the project and elaborated the salient features of the Bidding Documents.

The BAC Chairperson announced that the floor was open to queries or other concerns coming from the prospective bidders.

<i>Provision</i>	<i>Questions/Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
	Can the bidder propose a new solution or use the existing solution?	It depends on the Managed Security Services Provider. There is no preferred solutions/brand as long as it can comply on the requirements specified in the Terms of Reference.	N
Section VIII. Checklist of Technical and Financial Documents	Will CIC accept Audited Financial Statements for the year 2019?	Yes, it is still acceptable.	N
BDS, ITB Clause 20	Is the Income Tax Returns for 2019 will be acceptable?	No, only the Income Tax Returns for 2020 is acceptable.	N
Section VII, Technical Specifications, Item 6.2. Technical Requirements, Item 2. Security	Can the bidder request for a full inventory or complete list of the actual log sources that will be included during the onboarding including its quantity?	Yes, all of the available log sources including its quantity will be provided.	Y

Monitoring, Item (a.2)			
Section VII, Technical Specifications, Item 6.2. Technical Requirements, Item 2. Security Monitoring, Item (a.4)	<p>Will the Service Provider also provide a specialized connectivity such as MPLS?</p> <p>Will the CIC configure the VPN connection?</p> <p>Will the internet bandwidth be included?</p>	<p>No, usually only VPN connection or direct internet using a secure protocol and whitelisting can be used. There is no need for a specialized physical connectivity such as MPLS or the likes.</p> <p>It will depend on the deployment or tool that the Service Provider will be using. VPN is usually configured from site-to-site.</p> <p>No. No need to provide an internet services. Whatever internet bandwidth available in the site can be co-use.</p>	<p>N</p> <p>N</p> <p>N</p>
Section VII, Technical Specifications, Item 6.2. Technical Requirements, Item 2. Security Monitoring, Item (a.2)	What is the total number of endpoints covered by the requirement?	The desktops covered is around 70 plus. This can be specified in the log sources.	Y
	Do you have any cloud instance such as Azure or AWS?	As of now, there is no available cloud instance, however CIC is planning to move the Mirror sites and Disaster Recovery site from physical site into cloud instances.	N
	How many remote sites does the Service Provider needs to manage?	CIC has three (3) physical sites including the headquarters, primary data center and disaster recovery site.	N
Section VII, Technical Specifications	Will the CIC be releasing an annex document to fill-out Item 6 of the Terms of Reference or can it be converted into a word format?	Yes, it can be converted into a word format.	N
BDS, ITB Clause 5.3	Can the Service Provider use the last year's project as a reference for the Statement of Single Largest Completed Contract?	Yes, as long as the coverage of Single Largest Completed Contract is completed within five (5) years prior to the deadline for the submission and receipt of bids.	N
Section VII, Technical Specifications, Item 6.2. Technical	Is the Service Provider's platform should be industry recognized limited to only Gartner and Forrester?	Only these two (2) research companies will be considered, however, it will be discussed with the	Pending decision

Requirements, Item 1. Service Provider Capability, Item (i)	What is the definition of a platform?  If the Service Provider's platform does not have a recognized research group review, can a customer reference review be recognized?	team if the other research group can be considered.  A platform is definitely an SIEM tool that a Service Provider will be using.  Only the two (2) recognized research group will be considered as of now.	  N    N
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**V. Next Steps**

- Prospective bidders may submit letters for clarification which shall be in writing and submitted to the Secretariat until September 17, 2021, 5:00 P.M.
- Only one representative per bidder will be allowed entry to the venue provided, however other participants may witness the opening of the bids via WebEx.
- Deadline for submission and opening of bids will be on September 27, 2021, 1:00 P.M.


**VI. Adjournment**

- Having no other matters to discuss, the pre-bid conference was adjourned at around 3:15 PM.

Prepared by:

**Signed**  
**KRISTALYN B. GIVERA**  
Member, Secretariat

Noted by:

  
**JESSA B. BUELA**  
Head, Secretariat


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Concurred by:  
***BIDS AND AWARDS COMMITTEE***

  
**JOSE GIL K. ESCALANTE JR.**  
Provisional Member

Signed  
**RODNEY ROY A. VALENCIA**  
BAC Member

  
**TONI ROSE E. UNCIANO**  
BAC Member

  
**MARBIN M. FADRIQUELA**  
Vice-Chairperson

Signed  
**MARIA BERNADETTE B. BAUTISTA**  
Chairperson