



**NOTICE TO PROCEED**

**December 15, 2022**

**Mr. Rico M. Hernandez**  
Chief Executive Officer  
**MYBUSYBEE INC.**  
Unit 7, G/F Burgundy Place Condominium  
#174-B Gonzales St., Loyola Heights 3, Quezon City  
Phone: (632) 8-929-2222

**Dear Mr. Hernandez:**

Notice is hereby given to **MYBUSYBEE INC.** that work may now commence, effective upon the receipt of this notice, for the "Procurement of Additional Users License for Google Workspace Business Starter" in the total amount of **Seventy-Four Thousand and 00/100 (PhP74,000.00)**, Philippine Peso, inclusive of VAT.

Contract Duration: December 23, 2022 to March 22, 2023

See attached approved and signed copy of Purchase Order No. **2022-CIMS(055)-DC0059-PO0050**.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below and return a signed copy to CIC.

Very truly yours,

**ATTY. BEN JOSHUA A. BALTAZAR**  
President and CEO

**CONFORME:**

RICO HERNANDEZ

MYBUSYBEE, INC.

12-23-2022

SIGNATURE OVER PRINTED NAME

COMPANY

DATE