



NOTICE TO PROCEED

March 25, 2022

Mr. Adrian C. Pilapil
Sales Manager
R4L ENTERPRISES
U4 Jasmin St., Villa Severa Townhomes,
Ramirez Subd., Novaliches Proper, Quezon City
Phone: (02) 8-563-7494

Dear **Mr. Pilapil**:

Notice is hereby given to **R4L ENTERPRISES** that work may now commence, effective upon the receipt of this notice, for the **“Supply and Delivery of Toner for Sharp Printer (MX-3050N)”** in the total amount of **One Hundred Ninety-Four Thousand, Six Hundred and 00/100 (PhP194,600.00)**, Philippine Peso, inclusive of VAT.

See attached approved and signed copy of Purchase Order No. **2022-FAG(009)-NPSVP0015-PO0016**.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below and return a signed copy to CIC.

Very truly yours,

ATTY. BEN JOSHUA A. BALTAZAR
President and CEO

CONFORME:

Adrian C. Pilapil

R4L Enterprises

4-5-22

SIGNATURE OVER PRINTED NAME

COMPANY

DATE