



**NOTICE TO PROCEED**

February 9, 2021

**SUNVER Z. BASTES**  
Authorized Representative  
**TOTAL INFORMATION MANAGEMENT CORPORATION**  
5600 Sergio Osmeña Highway  
Makati City, Metro Manila  
Phone: (02) 8571846

Dear **Mr. Bastes**:

Notice is hereby given to **TOTAL INFORMATION MANAGEMENT CORPORATION** that work may now commence, effective upon the receipt of this notice, for the **"Maintenance Agreement on the Existing Red Hat Enterprise Linux Servers"** in the total amount of **Four Hundred Twenty Thousand and 00/100 (PhP420,000.00)**, Philippine Peso, inclusive of VAT.

See attached approved and signed copy of Purchase Order No. **2021-CIMS(001)-NPSVP001-PO01**.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below and return a signed copy to CIC.

Very truly yours,

**ATTY. BEN JOSHUA A. BALTAZAR**  
President and CEO

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**CONFORME:**

S. Bastes  
Sunver Z. Bastes  
SIGNATURE OVER PRINTED NAME

Total Information Management Corp  
COMPANY

Feb. 17, 2021  
DATE