



NOTICE TO PROCEED

November 24, 2021

Mr. Sunver Z. Bastes

President

TOTAL INFORMATION MANAGEMENT CORPORATION

5600 Pres. Osmeña Highway, Palanan

Makati City, Metro Manila

Phone: (632) 857-1846

Dear **Mr. Bastes**:

Notice is hereby given to **TOTAL INFORMATION MANAGEMENT CORPORATION** that work may now commence, effective upon the receipt of this notice, for the **“Supply and Delivery of Fujifilm LTO Ultrium 5 Data Cartridge 1.5TB/3.0TB”** in the total amount of **One Hundred Ninety-Seven Thousand, Seven Hundred Twenty and 00/100 (PhP197,720.00)**, Philippine Peso, inclusive of VAT.

See attached approved and signed copy of Purchase Order No. **2021-CIMS(048)-NPSVP047-PO41**.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below and return a signed copy to CIC.

Very truly yours,

ATTY. BEN JOSHUA A. BALTAZAR

President and CEO

CONFORME:

	Total Information Management Corporation	Nov. 25, 2021
_____ SIGNATURE OVER PRINTED NAME	_____ COMPANY	_____ DATE