

April 23, 2021

REQUEST FOR QUOTATION No.: 2021-FAG(010)-NPSVP-009a

Supply and Delivery of Various Office Supplies

(Negotiated Procurement – Small Value Procurement)

Sir/Madam:

The Credit Information Corporation invites you to submit your quotation / offer for the item/s described below using the Price Proposal Form (see Annex "A") subject to the terms and conditions stated in the RFQ and Terms of Reference (see Annex "B").

Item	Description	Qty	UOM	Unit Price (in PhP)	Approved Budget for the Contract (ABC in PhP)
BATTI	ERIES AND CELLS AND ACCESSORIES				
1	BATTERY, dry cell, AA, 2 pieces per blister pack	18	pack	36.3	653.40
2	BATTERY, dry cell, AAA, 2 pieces per blister pack	13	pack	19.73	256.49
3	BATTERY, Heavy Duty 9V	5	pack	120.00	600.00
COMM	ION OFFICE SUPPLIES		-	-	
4	3-RING BINDERS "D" form	10	piece	200.00	2,000.00
5	BALLPEN, BLACK	55	piece	3.80	209.00
6	BALLPEN, BLUE	52	piece	3.80	197.60
7	BALLPEN, RED	40	piece	3.80	152.00
8	Board Buffalo Morrocan (Cover), Size A4	150	piece	6.00	900.00
9	CALCULATOR, compact, 12 digits	1	unit	346.85	346.85
10	CARTOLINA, assorted colors	1	pack	83.72	83.72
11	CLEARBOOK, 20 transparent pockets, for A4 size	8	piece	39.78	318.24
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm), 1 1/4"	26	box	22.36	581.36
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm), 2"	24	box	54.60	1,310.40
14	CORRECTION TAPE, film base type, UL 6m min	52	piece	11.68	607.36
15	CUTTER BLADE, for heavy duty cutter	4	piece	14.82	59.28
16	CUTTER KNIFE, for general purpose	6	piece	33.43	200.58

17	DATA FILE BOX, made of chipboard, with closed ends	12	piece	77.20	926.40
18	DATA FOLDER, made of chipboard, taglia lock	66	piece	68.64	4,530.24
19	DATING AND STAMPING MACHINE, heavy duty	1	piece	453.96	453.96
20	Double sided tape	18	piece	32.00	576.00
21	Duct Tape	2	piece	240.00	480.00
22	ENVELOPE, DOCUMENTARY, for A4 size document, Brown	1	box	673.09	673.09
23	ENVELOPE, DOCUMENTARY, for legal size document, Brown	1	box	927.16	927.16
24	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	11	piece	30.49	335.39
25	ENVELOPE, mailing, white, 70 gsm, with window	1	box	433.68	433.68
26	ERASER, FELT, for blackboard/whiteboard	10	piece	10.30	103.00
27	ERASER, PLASTIC/RUBBER, for pencil draft/writing	18	piece	4.42	79.56
28	FILE ORGANIZER, expanding, plastic, 12 pockets	5	piece	86.04	430.20
29	FILE TAB DIVIDER, bristol board, for A4	56	set	11.13	623.28
30	FILE TAB DIVIDER, bristol board, for legal	61	set	14.23	868.03
31	FOLDER, FANCY, for legal size documents	6	bundle	311.88	1,871.28
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	2	pack	243.24	486.48
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	1	box	952.64	952.64
34	FOLDER, TAGBOARD, for A4 size documents (with tab)	1	pack	279.00	279.00
35	FOLDER, TAGBOARD, for legal size documents (with tab)	1	pack	321.36	321.36
36	Folder, White, A4	20	piece	2.17	43.40
37	Folder, White, Long	20	piece	2.50	50.00
38	GLUE, all purpose, gross weight: 200 grams min	13	jar	71.50	929.50
39	Glue Stick	8	piece	15.00	120.00
40	Hard Boud File Folder, Long Horizontal, Dark Blue, 13 1/2" x 10 1/2" x 2"	25	piece	160.00	4,000.00
41	INDEX TAB, self-adhesive, transparent	44	box	56.68	2,493.92
42	MAGAZINE FILE BOX, LARGE size, made of chipboard	6	piece	41.60	249.60
43	MARKER, FLUORESCENT, 3 assorted colors per set	18	set	46.68	840.24
44	MARKER, whiteboard, black, felt tip, bullet type	11	piece	13.38	147.18
45	MARKER, whiteboard, blue, felt tip, bullet type	10	piece	13.38	133.80
46	MARKER, whiteboard, red, felt tip, bullet type	9	piece	13.38	120.42
47	MARKER, PERMANENT, bullet type, black	17	piece	8.98	152.66
48	MARKER, PERMANENT, bullet type, blue	12	piece	8.98	107.76
49	MARKER, PERMANENT, bullet type, red	11	piece	8.98	98.78
50	Metal desk tray (triple)	5	piece	27.00	135.00

51	Mounting Tape	4	piece	70.00	280.00
52	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	55	pad	37.06	2,038.30
53	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	37	pad	59.28	2,193.36
54	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	59	pad	47.73	2,816.07
55	PAPER CLIP, vinyl/plastic coat, length: 32mm min	29	box	7.76	225.04
56	PAPER CLIP, vinyl/plastic coat, length: 50mm min	26	box	17.14	445.64
57	PAPER, MULTICOPY, 80gsm, size: (A4) 210mm x 297mm	50	ream	170.56	8,528.00
58	PAPER, MULTICOPY, 80gsm, size: Legal 216mm x 330mm	23	ream	181.42	4,172.66
59	PAPER, Multi-Purpose (COPY) A4, 70 gsm	29	ream	133.12	3,860.48
60	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	15	ream	138.97	2,084.55
61	PENCIL, lead, w/ eraser, wood cased, hardness: HB	1	box	20.79	20.79
62	PENCIL SHARPENER, manual, single cutter head	16	piece	202.80	3,244.80
63	Photo Papers	46	piece	11.00	506.00
64	Pointer Point	2	piece	30.00	60.00
65	PUNCHER, paper, heavy duty, with two hole guide	1	piece	131.96	131.96
66	Push Pin	2	box	100.00	200.00
67	PVC Binding Cover (Transparent), Size A4, 200microns	1	pack	700.00	700.00
68	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	24	book	70.72	1,697.28
69	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	21	book	101.92	2,140.32
70	Ring Binder Plastic, 10 mm.	9	piece	41.00	369.00
71	Ring Binder Plastic, 12 mm.	9	piece	25.00	225.00
72	RUBBER BAND, 70mm min lay flat length (#18)	5	box	109.50	547.50
73	Sharpee, Black	8	piece	41.00	328.00
74	Sign Pen, Uni-Ball Gel Impact, Black	25	piece	42.00	1,050.00
75	Sign Pen, Uni-Ball Gel Impact, Blue	23	piece	42.00	966.00
76	Sticker Paper, Matte	23	ream	22.00	506.00
77	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	2	piece	34.95	69.90
78	STAMP PAD INK, purple or violet, 50ml	10	bottle	31.52	315.20
79	SCISSORS, symmetrical, blade length: 65mm min	18	pair	40.56	730.08
80	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	90	piece	34.61	3,114.90
81	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	89	piece	34.61	3,080.29
82	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	69	piece	34.61	2,388.09
83	STAPLER, STANDARD TYPE, load cap: 200 staples min	13	piece	176.80	2,298.40
84	STAPLE REMOVER, PLIER-TYPE	15	piece	24.90	373.50

85	STAPLE WIRE, for heavy duty staplers,	18	box	19.76	355.68
	(23/13) STAPLE WIRE, STANDARD, (26/6)	-			
86	TAPE, ELECTRICAL, 18mm x 16M min	46	box	21.09	970.14
87		12	roll	18.67	224.04
88	TAPE, MASKING, width: 24mm (±1mm)	20	roll	54.60	1,092.00
89	TAPE, MASKING, width: 48mm (±1mm)	25	roll	106.60	2,665.00
90	TAPE, PACKAGING, width: 48mm (±1mm)	23	roll	19.97	459.31
91	TAPE, TRANSPARENT, width: 24mm (±1mm)	56	roll	10.09	565.04
92	TAPE, TRANSPARENT, width: 48mm (±1mm)	32	roll	19.97	639.04
93	RULER, plastic, 450mm (18"), width: 38mm min	7	piece	17.68	123.76
94	TAPE DISPENSER, TABLE TOP, for 24mm width tape	2	piece	64.20	128.40
LEAN	NING EQUIPMENT AND SUPPLIES		1 1		
95	BROOM, soft (tambo)	4	piece	136.24	544.00
96	BROOM, STICK (TING-TING), usable	2	piece	18.20	544.96
97	length: 760mm min CLEANER,TOILET BOWL AND URINAL, 000	6	bottle	41.60	36.40
98	900ml-1000ml cap DETERGENT POWDER, all purpose, 1kg	9	pack	54.08	249.60 486.72
99	DUST PAN, non-rigid plastic, w/ detachable handle	3	piece	24.83	74.49
100	HAND SOAP, Liquid, 500ml	6	bottle	102.96	617.76
101	LIQUID HAND SANITIZER, 500 ml	37	bottle	151.43	5,602.91
102	MOPHANDLE, heavy duty, aluminum, screw type	2	piece	145.60	291.20
103	MOPHEAD, made of rayon, weight: 400 grams min	2	piece	123.76	247.52
104	Paper Towel, 34 gsm.	375	piece	23.33	8,748.75
105	RAGS, all cotton, 32 pieces per kilogram min	3	bundle	53.82	161.46
106	Tall Waste Basket	3	piece	22.00	66.00
107	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	112	pack	86.84	9,726.08
108	TISSUE, interfolded paper towel	52	pack	34.84	1,811.68
109	Tissue Facial soft, upright box	24	piece	41.00	984.00
110	Tissue, Upright Tissue Box	13	box	78.00	1,014.00
111	TRASHBAG, GPP specs, black, 940mm x 1016mm	30	pack	134.68	4,040.40
112	WASTEBASKET, non-rigid plastic	5	piece	27.96	139.80
ERSO	DNAL PROTECTIVE EQUIPMENT		1		1
113	FACE SHIELD, direct splash protection	103	piece	124.80	12,854.40
114	GLOVES, NITRILE	100	piece	5.02	502.00
115	KN95 FACE MASK	85	piece	104.00	8,840.00
	FRONICS				

	Total Approved Budget for the Contract							
117	LED LINEAR TUBE, 18 watts FRO series	5	piece	205.82	1,029.10			
LIGH	TING AND FIXTURES AND ACCESSORIES							
116	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	2	unit	6,415.64	12,831.28			

Delivery Schedule: Fifteen (15) calendar days upon receipt of Purchase Order **Delivery Site:** 4F Exchange Corner Building, 107 V. A. Rufino Street corner Esteban St., Legaspi Village, Makati City

<u>Note: Suppliers may bid in any or all of the items enumerated above. Manner of</u> <u>award will be per item. Supplier/s who submits the lowest calculated and</u> <u>responsive bid in each item shall be eligible for award.</u>

Submit your proposal, together with the following documents, duly signed by you or your duly authorized representative, not later than **<u>April 28, 2021, 5:00 p.m.</u>**

1. PhilGEPS Certificate/Number;

- 2. Mayor's/Business Permit for the current year;
- 3. Notarized Omnibus Sworn Statement (Annex C); and
- 4. For Authorized Representatives: **SPA (Sole Proprietorship/Partnership)**, **Secretary's Certificate or Board Resolution (Corporation).**

Only one (1) set of documents certified to be true copies of the original shall be required.

Proposals and other documents required shall be sent electronically to <u>phoebe.wagan@creditinfo.gov.ph</u>. Electronically submitted proposals and documents must be submitted on or before the deadline of submission as stated in this RFQ.

Upon determination of your technical, legal and financial eligibility, the Administration Unit of the CIC shall undertake negotiation with your company based on the Technical Specifications for this project.

> Signed PHOEBE ANN R. WAGAN Administrative Services Officer V

N.B.: The duly accomplished Proposal (Annex A), together with the other required documents, shall be submitted on or before the deadline for submission of proposal or any extension thereof. The following supporting documents may be submitted anytime during submission of offers, evaluation of offers, after issuance of Notice of Award but before payment:

- 1. PhilGEPS Registration Number; and
- 2. Mayor's/Business Permit for the Year 2021;

PhilGEPS Platinum Registration Certificate may be submitted **in lieu** of the foregoing documents.

If unable to have the Omnibus Sworn Statement notarized, an unnotarized Omnibus Sworn Statement may be submitted, subject to compliance therewith after award of contract but before payment.

PRICE PROPOSAL FORM

Date: _____

Administrative Office Credit Information Corporation 6F, Exchange Corner Bldg., 107 VA Rufino St. cor. Esteban St., Legaspi Village, Makati City

Madam:

Having examined the Request for Quotation No. 2021-FAG(010)-NPSVP009a, which includes the technical specifications, the receipt of which is hereby duly acknowledged, the undersigned, offer to, in conformity with the said Request for Quotation for the sums stated hereunder:

ltem	Description	Qty	UOM	Price per Unit (ABC in PhP)	Bid Price				
BATTE	BATTERIES AND CELLS AND ACCESSORIES								
1	BATTERY, dry cell, AA, 2 pieces per blister pack	18	pack						
2	BATTERY, dry cell, AAA, 2 pieces per blister pack	13	pack						
3	BATTERY, Heavy Duty 9V	5	pack						
COMM	ON OFFICE SUPPLIES								
4	3-RING BINDERS "D" form	10	piece						
5	BALLPEN, BLACK	55	piece						
6	BALLPEN, BLUE	52	piece						
7	BALLPEN, RED	40	piece						
8	Board Buffalo Morrocan (Cover), Size A4	150	piece						
9	CALCULATOR, compact, 12 digits	1	unit						
10	CARTOLINA, assorted colors	1	pack						
11	CLEARBOOK, 20 transparent pockets, for A4 size	8	piece						
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm), 1 1/4"	26	box						
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm), 2"	24	box						
14	CORRECTION TAPE, film base type, UL 6m min	52	piece						

15	CUTTER BLADE, for heavy duty cutter	4	piece	
16	CUTTER KNIFE, for general purpose	6	piece	
17	DATA FILE BOX, made of chipboard, with closed ends	12	piece	
18	DATA FOLDER, made of chipboard, taglia lock	66	piece	
19	DATING AND STAMPING MACHINE, heavy duty	1	piece	
20	Double sided tape	18	piece	
21	Duct Tape	2	piece	
22	ENVELOPE, DOCUMENTARY, for A4 size document, Brown	1	box	
23	ENVELOPE, DOCUMENTARY, for legal size document, Brown	1	box	
24	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	11	piece	
25	ENVELOPE, mailing, white, 70 gsm, with window	1	box	
26	ERASER, FELT, for blackboard/whiteboard	10	piece	
27	ERASER, PLASTIC/RUBBER, for pencil draft/writing	18	piece	
28	FILE ORGANIZER, expanding, plastic, 12 pockets	5	piece	
29	FILE TAB DIVIDER, bristol board, for A4	56	set	
30	FILE TAB DIVIDER, bristol board, for legal	61	set	
31	FOLDER, FANCY, for legal size documents	6	bundle	
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	2	pack	
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	1	box	
34	FOLDER, TAGBOARD, for A4 size documents (with tab)	1	pack	
35	FOLDER, TAGBOARD, for legal size documents (with tab)	1	pack	
36	Folder, White, A4	20	piece	
37	Folder, White, Long	20	piece	
38	GLUE, all purpose, gross weight: 200 grams min	13	jar	
39	Glue Stick	8	piece	
40	Hard Boud File Folder, Long Horizontal, Dark Blue, 13 1/2" x 10 1/2" x 2"	25	piece	
41	INDEX TAB, self-adhesive, transparent	44	box	
42	MAGAZINE FILE BOX, LARGE size, made of chipboard	6	piece	
43	MARKER, FLUORESCENT, 3 assorted colors per set	18	set	
44	MARKER, whiteboard, black, felt tip, bullet type	11	piece	
45	MARKER, whiteboard, blue, felt tip, bullet type	10	piece	

46	MARKER, whiteboard, red, felt tip, bullet type	9	piece	
47	MARKER, PERMANENT, bullet type, black	17	piece	
48	MARKER, PERMANENT, bullet type, blue	12	piece	
49	MARKER, PERMANENT, bullet type, red	11	piece	
50	Metal desk tray (triple)	5	piece	
51	Mounting Tape	4	piece	
52	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	55	pad	
53	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	37	pad	
54	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	59	pad	
55	PAPER CLIP, vinyl/plastic coat, length: 32mm min	29	box	
56	PAPER CLIP, vinyl/plastic coat, length: 50mm min	26	box	
57	PAPER, MULTICOPY, 80gsm, size: (A4) 210mm x 297mm	50	ream	
58	PAPER, MULTICOPY, 80gsm, size: Legal 216mm x 330mm	23	ream	
59	PAPER, Multi-Purpose (COPY) A4, 70 gsm	29	ream	
60	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	15	ream	
61	PENCIL, lead, w/ eraser, wood cased, hardness: HB	1	box	
62	PENCIL SHARPENER, manual, single cutter head	16	piece	
63	Photo Papers	46	piece	
64	Pointer Point	2	piece	
65	PUNCHER, paper, heavy duty, with two hole guide	1	piece	
66	Push Pin	2	box	
67	PVC Binding Cover (Transparent), Size A4, 200microns	1	pack	
68	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	24	book	
69	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	21	book	
70	Ring Binder Plastic, 10 mm.	9	piece	
71	Ring Binder Plastic, 12 mm.	9	piece	
72	RUBBER BAND, 70mm min lay flat length (#18)	5	box	
73	Sharpee, Black	8	piece	
74	Sign Pen, Uni-Ball Gel Impact, Black Sign Pen, Uni-Ball Gel Impact,	25	piece	
75	Blue	23	piece	
76	Sticker Paper, Matte	23	ream	
77	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	2	piece	
78	STAMP PAD INK, purple or violet, 50ml	10	bottle	

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79	SCISSORS, symmetrical, blade length: 65mm min	18	pair		
80	SIGN PEN, BLACK, liquid/gel	90	piece		
	ink, 0.5mm needle tip SIGN PEN, BLUE, liquid/gel ink,		piece		
81	0.5mm needle tip	89	piece		
82	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	69	piece		
83	STAPLER, STANDARD TYPE,	13	piece		
00	load cap: 200 staples min STAPLE REMOVER, PLIER-	15	piece		
84	TYPE	15	piece		
85	STAPLE WIRE, for heavy duty	18	box		
86	staplers, (23/13) STAPLE WIRE, STANDARD,	46	boy		
00	(26/6) TAPE, ELECTRICAL, 18mm x	40	box		
87	16M min	12	roll		
88	TAPE, MASKING, width: 24mm (±1mm)	20	roll		
89	TAPE, MASKING, width: 48mm	25	roll		
	(±1mm) TAPE, PACKAGING, width:	20	1011		
90	48mm (±1mm)	23	roll		
91	TAPE, TRANSPARENT, width: 24mm (±1mm)	56	roll		
92	TAPE, TRANSPARENT, width:	32	roll		
52	48mm (±1mm) RULER, plastic, 450mm (18"),	52	1011		
93	width: 38mm min	7	piece		
94	TAPE DISPENSER, TABLE TOP, for 24mm width tape	2	piece		
	ING EQUIPMENT AND SUPPLIES				
			1	1	
95	BROOM, soft (tambo)	4	piece		
96	BROOM, STICK (TING-TING),	2	piece		
97	usable length: 760mm min CLEANER,TOILET BOWL AND	6	bottle		
	URINAL, 900ml-1000ml cap				
98	DETERGENT POWDER, all purpose, 1kg	9	pack		
99	DUST PAN, non-rigid plastic, w/	3	piece		
100	detachable handle HAND SOAP, Liquid, 500ml		-		
100		6	bottle		
101	LIQUID HAND SANITIZER, 500 ml	37	bottle		
102	MOPHANDLE, heavy duty,	2	piece		
	aluminum, screw type MOPHEAD, made of rayon,	2	-		
103	weight: 400 grams min	2	piece		
104	Paper Towel, 34 gsm.	375	piece		
105	RAGS, all cotton, 32 pieces per kilogram min	3	bundle		
106	Tall Waste Basket	3	piece		
	TOILET TISSUE PAPER 2-plys				
107	sheets, 150 pulls	112	pack		
108	TISSUE, interfolded paper towel	52	pack		
109	Tissue Facial soft, upright box	24	piece		
	Tissue, Upright Tissue Box				
110		13	box		
111	TRASHBAG, GPP specs, black, 940mm x 1016mm	30	pack		
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112	WASTEBASKET, non-rigid plastic	5	piece					
PERSC	PERSONAL PROTECTIVE EQUIPMENT							
113	FACE SHIELD, direct splash protection	103	piece					
114	GLOVES, NITRILE	100	piece					
115	KN95 FACE MASK	85	piece					
ELECT	RONICS							
116	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	2	unit					
LIGHT	NG AND FIXTURES AND ACCESS	SORIES						
117	LED LINEAR TUBE, 18 watts FRO series	5	piece					
	TOTAL BID PRICE							

Delivery Schedule: Fifteen (15) calendar days upon receipt of Purchase Order **Delivery Site:** 4F Exchange Corner Building, 107 V. A. Rufino Street corner Esteban St., Legaspi Village, Makati City

TOTAL BID PRICE IN WORDS:

We undertake, if our Proposal is accepted, to deliver the goods/services as identified in the Technical Specifications/Terms of Reference and in accordance with the delivery schedule.

Our quotation includes all taxes, duties and/or levies payable and is valid for a period of THIRTY (30) calendar days upon issuance of this document.

We understand that the CIC Technical Working Group may require from us the submission of documents that will prove our legal, financial and technical capability to undertake this project.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and the Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Proposal you may receive.

Dated 1	this						

Signature of Authorized Representative

Printed Name of Authorized Representative

Capacity

Duly authorized to sign Proposal for and on behalf of: _____

<u>ANNEX "B"</u>

COMPLIANCE FORM Technical Specifications

ltem	Description	Qty	UOM	Statement of Compliance
BATTE	ERIES AND CELLS AND ACCESSOR			
1	BATTERY, dry cell, AA, 2 pieces per blister pack	18	pack	Comply Not Comply
2	BATTERY, dry cell, AAA, 2 pieces per blister pack	13	pack	□ Comply □ Not Comply
3	BATTERY, Heavy Duty 9V	5	pack	Comply Not Comply
соми	ION OFFICE SUPPLIES			
4	3-RING BINDERS "D" form	10	piece	□ Comply □ Not Comply
5	BALLPEN, BLACK	55	piece	Comply Not Comply
6	BALLPEN, BLUE	52	piece	Comply Onterface Comply Compl
7	BALLPEN, RED	40	piece	Comply ONOT Comply
8	Board Buffalo Morrocan (Cover), Size A4	150	piece	Comply Not Comply
9	CALCULATOR, compact, 12 digits	1	unit	Comply ONOT Comply
10	CARTOLINA, assorted colors	1	pack	Comply Not Comply
11	CLEARBOOK, 20 transparent pockets, for A4 size	8	piece	Comply Not Comply
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm), 1 1/4"	26	box	Comply Not Comply
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm), 2"	24	box	Comply Onterply Comply
14	CORRECTION TAPE, film base type, UL 6m min	52	piece	Comply Onterply Comply
15	CUTTER BLADE, for heavy duty cutter	4	piece	□ Comply □ Not Comply
16	CUTTER KNIFE, for general purpose	6	piece	Comply Not Comply
17	DATA FILE BOX, made of chipboard, with closed ends	12	piece	Comply Not Comply
18	DATA FOLDER, made of chipboard, taglia lock	66	piece	Comply Onterface Comply Compl
19	DATING AND STAMPING MACHINE, heavy duty	1	piece	Comply Not Comply
20	Double sided tape	18	piece	Comply Not Comply
21	Duct Tape	2	piece	Comply Not Comply
22	ENVELOPE, DOCUMENTARY, for A4 size document, Brown	1	box	Comply Not Comply

23 ENVELOPE, DOCUMENTARY, for ENVELOPE, EXPANDING, ENVELOPE, FILE TAS DIVIDER, bristol board, for A4 1 box Comply 27 ENASER, PLASTIC/RUBBER, for pencil draft/writing 18 piece Comply 28 FILE TAB DIVIDER, bristol board, for A4 56 set Ocomply 30 FILE TAB DIVIDER, bristol board, for legal 61 set Comply 31 FOLDER, TAB DIVIDER, bristol board, for legal, fance, for legal size documents 6 bundle Comply 32 FOLDER, TAGBOARD, for legal size documents 2 pack Comply 33 FOLDER, TAGBOARD, for legal size documents 1 box Comply 34 folder, White, A4 20 piece Comply 35 FOLDER, TAGBOARD, for legal size documents (with tab) 1 pack Comply 34 Glourents (with tab) 1 pack Comply 36 FOLDER, TAGBOARD					
24 ENVELOPE, EXPANDING, gsm. with window 11 piece Comply 25 ENVELOPE, mailing, white, 70 gsm. with window 1 box Comply 26 ENSER, FELT, for 10 piece Comply 27 ERASER, PLASTIC/RUBBER, for pencil draft/writing 18 piece Comply 27 FRASER, PLASTIC/RUBBER, for pencil draft/writing 5 piece Ocomply 28 FILE TAB DIVIDER, bristol board, for Idgal 56 set Comply 29 FILE TAB DIVIDER, bristol board, for Idgal 61 set Comply 30 FOLDER, FANCY, for legal size documents 6 bundle Comply 31 FOLDER, LTYPE, PLASTIC, for documents 2 pack Dot Comply 33 FOLDER, TAGBOARD, for Legal 1 box Comply 34 FOLDER, TAGBOARD, for legal 1 pack Comply 34 FOLDER, TAGBOARD, for legal 1 pack Comply 35 FOLDER, TAGBOARD, for legal 1 pack Not Comply 36 Gluer, White, A4 20 piece	23	ENVELOPE, DOCUMENTARY, for legal size document Brown	1	box	
PLASTIC.0.Solimit microwises min PLASTIC.20mply Indic Comply 25 ENVELOPE, mailing, white, 70 1 box Comply 26 ERASER, FELT, for 10 piece Comply 27 ERASER, FELT, for 10 piece Not Comply 28 ERASER, FELT, for 18 piece Comply 29 pencil draft/writing 5 piece Not Comply 29 FILE TAB DIVIDER, bristol board, for 44 56 set Comply 30 FILE TAB DIVIDER, bristol board, for 44 56 set Comply 31 FOLDER, TARSBOARD, isize: 1 Not Comply Comply 32 FOLDER, TAGBOARD, for A4 size 1 pack Comply 34 FOLDER, TAGBOARD, for A4 size 1 pack Comply 35 FOLDER, TAGBOARD, for legal size documents (with tab) 1 pack Comply 36 Folder, White, Long 20 piece Comply 36 Folder, White, Long 20 piece Comply 39 Gue Stick 8 <td< td=""><td>24</td><td>ENVELOPE, EXPANDING,</td><td>11</td><td>piece</td><td></td></td<>	24	ENVELOPE, EXPANDING,	11	piece	
20 gsm, with window 1 D0x Not Comply 26 ERASER, FELT, for blackboard/whiteboard 10 piece Comply 27 ERASER, FELT, for blackboard/whiteboard 10 piece Not Comply 28 FILE ORGANIZER, expanding, plastic, 12 pockets 5 piece Not Comply 29 FILE TAB DIVIDER, bristol board, for legal 56 set Comply 30 FILE TAB DIVIDER, bristol board, for legal 61 set Comply 31 FOLDER, FANCY, for legal size documents 6 bundle Comply 32 FOLDER, FANCY, for legal size documents 1 box Comply 33 FOLDER, TAGBOARD, size: 1 box Comply 34 FOLDER, TAGBOARD, for A4 size documents (with tab) 1 pack Comply 35 FOLDER, TAGBOARD, for legal size documents (with tab) 1 pack Comply 36 GULE, all purpose, gross weight: 200 grams min 20 piece Comply 38 GULE, all purpose, gross weight: 200 grams min 13 jar Comply 39 Glue Stick 8 piece Comply 44 Hard Boud File Folder, Long 20 piece Comply </td <td></td> <td></td> <td></td> <td>•</td> <td></td>				•	
26 ERASER, FLIT, for pencil draft/writing 10 piece Comply 27 ERASER, PLASTIC/RUBBER, for pencil draft/writing 18 piece Comply 28 FILE CORGANIZER, expanding, plastic, 12 pockets 5 piece Comply 29 FILE TAB DIVIDER, bristol board, for Aa 56 set Comply 30 FILE TAB DIVIDER, bristol board, for legal 61 set Comply 31 FOLDER, FANCY, for legal size 6 bundle Comply 32 FOLDER, PRESSBOARD, size: 1 box Comply 33 FOLDER, PRESSBOARD, size: 1 box Comply 34 FOLDER, TAGBOARD, for A4 size documents (with tab) 1 pack Comply 35 FOLDER, TAGBOARD, for legal 1 pack Comply 36 Folder, White, A4 20 piece Comply 37 Folder, White, A4 20 piece Comply 38 GLOE, all purpose, gross weight: 13 jar Not Comply 39 Glue, stick 8 piece Comply Not C	25		1	box	
20 blackboard/whiteboard 10 piece □ Not Comply 27 ERASER, PLASTIC/RUBBER, for pencil draft/writing 18 piece □ Not Comply 28 FILE ORGANIZER, expanding, for A4 5 piece □ Not Comply 29 FILE TAB DIVIDER, bristol board, for legal 56 set □ Comply 30 FILE TAB DIVIDER, bristol board, for legal 61 set □ Comply 31 FOLDER, FANCY, for legal size documents 6 bundle □ Comply 32 FOLDER, FANCY, for legal size documents 2 pack □ Not Comply 33 FOLDER, TAGBOARD, size: 1 box □ Comply 34 FOLDER, TAGBOARD, for A4 size documents (with tab) 1 pack □ Comply 35 FOLDER, TAGBOARD, for legal 1 pack □ Comply 36 Folder, White, A4 20 piece □ Comply 37 Folder, White, Long 20 piece □ Comply 38 GLUE, all purpose, gross weight: 200 grams min 13 jar □ Not Comply 39 Glue Stick 8					
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28 FILE ORGANIZER, expanding, plastic, 12 pockets 5 piece Comply 29 FILE TAB DIVIDER, bristol board, for legal 66 set Comply 30 FILE TAB DIVIDER, bristol board, for legal size 6 bundle Comply 31 FOLDER, FANCY, for legal size 6 bundle Comply 32 FOLDER, FANCY, for legal size 6 bundle Comply 33 FOLDER, PRESSBOARD, size: 1 box Comply 34 FOLDER, TAGBOARD, for A4 size 1 pack Comply 35 FOLDER, TAGBOARD, for legal 1 pack Comply 36 Folder, White, Long 20 piece Comply 37 Folder, White, Long 20 piece Comply 38 GLUE, all purpose, gross weight: 13 jar Comply 39 Glue Stick 8 piece Comply 39 Glue Stick 8 piece Comply 39 Glue Stick 8 piece Comply 39 Glue Stick 8 <td< td=""><td>27</td><td></td><td>18</td><td>piece</td><td></td></td<>	27		18	piece	
20 plastic, 12 pockets 3 piece Not Comply 29 FILE TAB DIVIDER, bristol board, for A4 56 set Comply 30 for Legal 61 set Not Comply 31 FOLDER, FANCY, for legal size documents 6 bundle Not Comply 32 FOLDER, L-TYPE, PLASTIC, for legal size documents 2 pack Comply 33 FOLDER, RESBOARD, size: 240mm x 370mm (-5mm) 1 box Comply 34 FOLDER, TAGBOARD, for A4 size documents (with tab) 1 pack Comply 35 FOLDER, TAGBOARD, for legal size documents (with tab) 1 pack Comply 36 Folder, White, A4 20 piece Comply 37 Folder, White, Long 20 piece Not Comply 38 GLUE, all purpose, gross weight: 20 piece Not Comply Not Comply 39 Glue Stick 8 piece Not Comply Not Comply 39 Glue Stick 8 piece Not Comply Not Comply 41 InDEX TAB, self-adhesive, tat 12'' x 10	00		F		
29 for A4 30 Set Dot Comply 30 for legal 61 set Comply 31 FOLDER, FANCY, for legal size 6 bundle Comply 32 FOLDER, L-TYPE, PLASTIC, for legal size documents 2 pack Comply 33 FOLDER, RESBOARD, size: 1 box Comply 34 FOLDER, TAGBOARD, for A4 size documents (with tab) 1 pack Comply 35 FOLDER, TAGBOARD, for legal size documents (with tab) 1 pack Comply 36 Folder, White, A4 20 piece Comply 37 Folder, White, Long 20 piece Not Comply 38 GLUE, all purpose, gross weight: 200 grams min 13 jar Comply 39 Glue Stick 8 piece Not Comply 41 Hard Boud File Folder, Long Not Comply Not Comply 42 INDEX TAB, self-adhesive, transparent 44 box Comply 43 MAGAZINE FILE BOX, LARGE size, made of chipboard 18 set Comply 44	28		5	piece	
101 FILE TAB DIVIDER, bristol board, for legal 61 set Comply 301 FILE TAB DIVIDER, bristol board, for legal size documents 6 bundle Comply 31 FOLDER, FANCY, for legal size documents 6 bundle Comply 32 FOLDER, L-TYPE, PLASTIC, for legal size documents 2 pack Comply 33 FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm) 1 box Comply 34 FOLDER, TAGBOARD, for A4 size documents (with tab) 1 pack Comply 35 FOLDER, TAGBOARD, for legal size documents (with tab) 1 pack Comply 36 Folder, White, A4 20 piece Comply 37 Folder, White, Long 20 piece Not Comply 38 GLUE, all purpose, gross weight: 200 grams min 13 jar Not Comply 39 Glue Stick 8 piece Not Comply 41 Inotz TAB, self-adhesive, transparent 14 box Comply 42 MAGAZINE FILE BOX, LARGE set Not Comply Not Comply 43 MARAER, whiteboard	20	FILE TAB DIVIDER, bristol board,	56	sot	
30 for legal 61 set □ Not Comply 31 FOLDER, FANCY, for legal size 6 bundle □ Comply 32 FOLDER, L-TYPE, PLASTIC, for legal size documents 2 pack □ Comply 33 FOLDER, RESSBOARD, size: 1 box □ Comply 34 FOLDER, TAGBOARD, for A4 size documents (with tab) 1 pack □ Comply 35 FOLDER, TAGBOARD, for legal size documents (with tab) 1 pack □ Comply 36 FOLDER, TAGBOARD, for legal size documents (with tab) 1 pack □ Comply 36 Folder, White, Long 20 piece □ Comply 37 Folder, White, Long 20 piece □ Comply 38 GLUE, all purpose, gross weight: 13 jar □ Comply 39 Glue Stick 8 piece □ Comply Not Comply 40 Horizontal, Dark Blue, 13 1/2" x 10 1/2" x 2" Not Comply Not Comply 41 INDEX TAB, self-adhesive, transparent 14 box □ Comply Not Comply 43 MAGAZINE FILE BOX,	23		50	361	
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S0 S0 Direction 50 Direction Direction 51 Mounting Tape Direction	50		5	niaca	
	50		0	hiece	· ·
□ Not Comply	51	Mounting Tape	4	piece	
			т	Picco	□ Not Comply

	NOTE DAD stick on Edman v			Comple
52	NOTE PAD, stick on, 50mm x	55	pad	
	76mm (2" x 3") min		P	□ Not Comply
53	NOTE PAD, stick on, 76mm x	37	pad	Comply
53	100mm (3" x 4") min	57	pau	Not Comply
F 4	NOTE PAD, stick on, 76mm x	50		□ Comply
54	76mm (3" x 3") min	59	pad	□ Not Comply
	PAPER CLIP, vinyl/plastic coat,			
55	length: 32mm min	29	box	□ Not Comply
56	PAPER CLIP, vinyl/plastic coat,	26	box	
	length: 50mm min			Not Comply
57	PAPER, MULTICOPY, 80gsm,	50	ream	Comply
57	size: (A4) 210mm x 297mm	50	ream	Not Comply
50	PAPER, MULTICOPY, 80gsm,	00		□ Comply
58	size: Legal 216mm x 330mm	23	ream	Not Comply
	PAPER, Multi-Purpose (COPY) A4,			
59	70 gsm	29	ream	□ Not Comply
60	PAPER, Multi-Purpose (COPY)	15	ream	
	Legal, 70 gsm			□ Not Comply
61	PENCIL, lead, w/ eraser, wood	1	box	Comply
01	cased, hardness: HB	•	DOX	Not Comply
60	PENCIL SHARPENER, manual,	40	nia ca	□ Comply
62	single cutter head	16	piece	□ Not Comply
	Photo Papers		İ.	
63		46	piece	□ Not Comply
	Pointer Point			
64		2	piece	
			-	□ Not Comply
65	PUNCHER, paper, heavy duty, with	1	piece	
	two hole guide	-	1	□ Not Comply
66	Push Pin	2	box	Comply
00		<u> </u>	DOX	Not Comply
07	PVC Binding Cover (Transparent),	1	1 pack	□ Comply
67	Size A4, 200microns			Not Comply
	RECORD BOOK, 300 PAGES,			□ Comply
68	size: 214mm x 278mm min	24	book	□ Not Comply
	RECORD BOOK, 500 PAGES,			
69		21	21 book	
	size: 214mm x 278mm min	9		□ Not Comply
70	Ring Binder Plastic, 10 mm.		piece	
			1	Not Comply
71	Ring Binder Plastic, 12 mm.		9 piece	Comply
(1		9		Not Comply
70	RUBBER BAND, 70mm min lay flat	-	5 box	
72	length (#18)	5		□ Not Comply
	Sharpee, Black			
73		8	piece	□ Not Comply
	Sign Don, Uni Poll Columnant		1	
74	Sign Pen, Uni-Ball Gel Impact,	25	piece	
	Black			Not Comply
75	Sign Pen, Uni-Ball Gel Impact, Blue	23	23 piece	
			P.000	□ Not Comply
76	Sticker Paper, Matte	00	room	Comply
76		23	ream	□ Not Comply
	STAMP PAD, FELT, bed	6		
77	dimension: 60mm x 100mm min	2	piece	□ Not Comply
	STAMP PAD INK, purple or violet,	<u> </u>	+	
78 79		10	bottle	□ Not Comply
	50ml			
	SCISSORS, symmetrical, blade	18	pair	
	length: 65mm min			□ Not Comply
80	SIGN PEN, BLACK, liquid/gel ink,	90	piece	Comply
	0.5mm needle tip	30	PIECE	□ Not Comply
0.4	SIGN PEN, BLUE, liquid/gel ink,	00	nicco	□ Comply
81	0.5mm needle tip	89	piece	□ Not Comply

82	SIGN PEN, RED, liquid/gel ink,	69	piece	Comply
	0.5mm needle tip STAPLER, STANDARD TYPE,			Not Comply Comply
83	load cap: 200 staples min	13	piece	□ Not Comply
84	STAPLE REMOVER, PLIER-TYPE	15	piece	Comply
04		15	piece	Not Comply
85	STAPLE WIRE, for heavy duty	18	box	Comply
-	staplers, (23/13) STAPLE WIRE, STANDARD,			Not Comply Comply
86	(26/6)	46	box	□ Not Comply
07	TAPE, ELECTRICAL, 18mm x 16M	10	nell	
87	min	12	roll	Not Comply
88	TAPE, MASKING, width: 24mm	20	roll	
	(±1mm) TAPE, MASKING, width: 48mm			Not Comply
89	(±1mm)	25	roll	Comply Not Comply
	TAPE, PACKAGING, width: 48mm			
90	(±1mm)	23	roll	□ Not Comply
91	TAPE, TRANSPARENT, width:	56	roll	Comply
	24mm (±1mm)		1011	□ Not Comply
92	TAPE, TRANSPARENT, width:	32	roll	Comply
	48mm (±1mm) RULER, plastic, 450mm (18"),			Not Comply Comply
93	width: 38mm min	7	piece	□ Comply □ Not Comply
	TAPE DISPENSER, TABLE TOP,			
94	for 24mm width tape	2	piece	□ Not Comply
CLEA	NING EQUIPMENT AND SUPPLIES			
95	BROOM, soft (tambo)	4	piece	Comply
95	BROOM, SOIT (tambo)	4	piece	□ Not Comply
96	BROOM, STICK (TING-TING),	2	piece	
	usable length: 760mm min		•	□ Not Comply
97	CLEANER, TOILET BOWL AND	6	bottle	Comply
	URINAL, 900ml-1000ml cap			□ Not Comply
98	DETERGENT POWDER, all	9	pack	Comply
	purpose, 1kg DUST PAN, non-rigid plastic, w/		•	Not Comply Comply
99	detachable handle	3	piece	□ Not Comply
100	HAND SOAP, Liquid, 500ml	c	hattla	
100		6	bottle	Not Comply
101	LIQUID HAND SANITIZER, 500 ml	37	bottle	
		~'	2000	Not Comply
102	MOPHANDLE, heavy duty, aluminum, screw type	2	piece	Comply Not Comply
	MOPHEAD, made of rayon, weight:			
103	400 grams min	2 pi	piece	□ Not Comply
104	Paper Towel, 34 gsm.	275	nicoo	
104		375	piece	Not Comply
105	RAGS, all cotton, 32 pieces per	3	bundle	
	kilogram min Tall Waste Basket	-		Not Comply Comply
106	I AII VVASLE DASKEL	3	piece	Comply Not Comply
407	TOILET TISSUE PAPER 2-plys	440		
107	sheets, 150 pulls	112	pack	□ Not Comply
108	TISSUE, interfolded paper towel	52	pack	
100		52	μαυκ	Not Comply
109	Tissue Facial soft, upright box	24	piece	Comply
	Tissue, Upright Tissue Poy			Not Comply Comply
110	Tissue, Upright Tissue Box	13	box	□ Comply □ Not Comply
	TRASHBAG, GPP specs, black,			
111	940mm x 1016mm	30	pack	□ Not Comply
	·		•	

112	WASTEBASKET, non-rigid plastic	5	piece	Comply Not Comply
PERS	PERSONAL PROTECTIVE EQUIPMENT			
113	FACE SHIELD, direct splash protection	103	piece	Comply Not Comply
114	GLOVES, NITRILE	100	piece	Comply Not Comply
115	KN95 FACE MASK	85	piece	Comply Not Comply
ELECTRONICS				
116	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	2	unit	Comply Not Comply
LIGHTING AND FIXTURES AND ACCESSORIES				
117	LED LINEAR TUBE, 18 watts FRO series	5	piece	Comply Not Comply

Delivery Schedule: Fifteen (15) calendar days upon receipt of Purchase Order **Delivery Site:** 4F Exchange Corner Building, 107 V. A. Rufino Street corner Esteban St., Legaspi Village, Makati City

STATEMENT OF COMPLIANCE

Dated this ______.

Signature of Authorized Representative

Printed Name of Authorized Representative

Capacity

Duly authorized to sign Compliance for and on behalf of: _____

REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the other:*

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the [Name of Bidder] in the bidding as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)];

- 3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

- 5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. Select one, delete the rest:

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards;
- 8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
- 9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity; and
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through

misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

11. [Name of Bidder] hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the CIC BAC and CIC notices may be transmitted.

Telephone No/s.:	
Fax No/s.:	
E-mail Add/s.:	

It is understood that notices/s transmitted in the above-stated telephone/fax numbers and/or e-mail address/es are deemed received as of its transmittal and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 2017 at _____, Philippines.

Bidder's

Representative/Authorized

Signatory

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ .

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Doc. No. ____ Page No. ____ Book No. ____ Series of ____.

Note:

"Sec. 12. Competent Evidence of Identity – The phrase "competent evidence of identity" refers to the identification of an individual based on:

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification;

The Board Resolution or Secretary's Certificate referring to the said Board Resolution designating the bidder's authorized representative and signatory need not specifically indicate the particular project where such authority is given provided that the said authority covers activities by CIC.