September 3, 2022

REQUEST FOR QUOTATION No.: 2022-CIMS(054)-NPSVP-0036

Procurement of Additional and Renewal of One Hundred (100) Licenses for 2FA on Existing Cloud-based Web Application Firewall (WAF)

(Negotiated Procurement – Small Value Procurement)

Sir/Madam:

The Credit Information Corporation through Credit Information Management Services invites you to submit your quotation / offer for the item/s described below using the Price Proposal Form (see Annex "A") subject to the terms and conditions stated in the RFQ and Terms of Reference (see Annex "B").

LOT	Particulars	QTY	UOM	Unit Cost (in PhP)	Approved Budget for the Contract (ABC in PhP)
Procurement of Additional Fifty (50) Licenses for 2FA on Existing Cloud-based Application Firewall (WAF)					Cloud-based Web
1	* Incapsula Login Protect, Additional of 50 User License * Subscription: 12 months	1	lot	101,000.00	101,000.00
	Renewal of Fifty (50) Licenses for 2FA on Existing Cloud-based Web Application Firewall (WAF)				
2	* Incapsula Login Protect, Renewal of 50 User License * Subscription: 12 months * Coverage: November 24, 2022 – November 23, 2023	1	lot	101,000.00	101,000.00
TOTAL ABC in PhP (Inclusive of VAT)				202,000.00	

Bidders may bid on either or both lots. Bids received in excess of the ABC for each lot shall be automatically rejected at the opening of quotations.

Contract Duration: **Lot 1 (50 license):** One (1) Year

Lot 2 (50 license): November 24, 2022 to November 23, 2023

Lot 1 (50 license): Within thirty (30) calendar days upon receipt of Delivery Schedule:

Notice to Proceed.

Lot 2 (50 license): Before November 24, 2022

6F, Exchange Corner Bldg., 107 VA Rufino St. cor. Esteban St., Delivery Site:

Legaspi Village, Makati City

Submit your proposal, together with the following documents, duly signed by you or your duly authorized representative, not later than **September 9, 2022, 5:00 p.m.**

- 1. PhilGEPS Certificate/Number;
- 2. Mayor's/Business Permit for the current year;

- 3. Notarized Omnibus Sworn Statement (Annex C); and
- 4. For Authorized Representatives: SPA (Sole Proprietorship/Partnership), Secretary's Certificate or Board Resolution (Corporation).

Only one (1) set of documents certified to be true copies of the original shall be required.

Proposals and other documents required shall be sent electronically to procurementunit@creditinfo.gov.ph. Electronically submitted proposals and documents must be submitted on or before the deadline of submission as stated in this RFQ.

Upon determination of your technical, legal and financial eligibility, the Administration Unit of the CIC shall undertake negotiation with your company based on the Technical Specifications for this project.

SGD PHOEBE ANN R. WAGAN Administrative Services Officer V N.B.: The duly accomplished Proposal (Annex A), together with the other required documents, shall be submitted on or before the deadline for submission of proposal or any extension thereof. The following supporting documents may be submitted anytime during submission of offers, evaluation of offers, after issuance of Notice of Award but before payment:

- 1. PhilGEPS Registration Number; and
- 2. Mayor's/Business Permit for the Year 2022;

PhilGEPS Platinum Registration Certificate may be submitted **in lieu** of the foregoing documents.

If unable to have the Omnibus Sworn Statement notarized, an unnotarized Omnibus Sworn Statement may be submitted, subject to compliance therewith after award of contract but before payment.

PRICE PROPOSAL FORM

Date:
Dutc

Administrative Office Credit Information Corporation 6F, Exchange Corner Bldg., 107 VA Rufino St. cor. Esteban St., Legaspi Village, Makati City

Sir/Madam:

Having examined the Request for Quotation No. RFQ No. 2022-CIMS(054)-NPSVP-0036, which includes the technical specifications, the receipt of which is hereby duly acknowledged, the undersigned, offer to, in conformity with the said Request for Quotation for the sums stated hereunder:

LOT	Particulars	QTY	UOM	Unit Cost (in PhP)	Bid Price in PhP (Inclusive of VAT)
	Procurement of Additional Fifty (Application Firewall (WAF)	2FA on Existing (Cloud-based Web		
1	* Incapsula Login Protect, Additional of 50 User License * Subscription: 12 months	1	lot		
	Renewal of Fifty (50) Licenses for 2FA on Existing Cloud-based Web Application Firewall (WAF)				
2	* Incapsula Login Protect, Renewal of 50 User License * Subscription: 12 months * Coverage: November 24, 2022 – November 23, 2023	1	lot		
	TOTAL BID PRICE in PhP (Inclusive of VAT)				

Contract Duration: Lot 1 (50 license): One (1) Year

Lot 2 (50 license): November 24, 2022 to November 23, 2023

TOTAL BID PRICE IN WORDS:

We undertake, if our Proposal is accepted, to deliver the goods/services as identified in the Technical Specifications/Terms of Reference and in accordance with the delivery schedule.

Our quotation includes all taxes, duties and/or levies payable and is valid for a period of THIRTY (30) calendar days upon issuance of this document.

We understand that the CIC Technical Working Group may require from us the submission of documents that will prove our legal, financial and technical capability to undertake this project.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and the Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Proposal you may receive.

Both parties has the option to rescind or terminate the contract acceptable to both parties and or existing laws.

Dated this ______.

Signature of Authorized Representative

Printed Name of Authorized Representative

Capacity

Duly authorized to sign Proposal for and on behalf of: _____

COMPLIANCE FORM Technical Specifications Procurement of Additional and Renewal of One Hundred (100) Licenses for 2FA on Existing Cloud-based Web Application Firewall (WAF)

1. Overview

The Credit Information Corporation (CIC) is mandated to collect and aggregate borrower's credit data to establish the credit worthiness of borrowers. CIC needs and uses a cloud-based Web Application Firewall (WAF) service that offers powerful way to protect critical web applications of CIC, and to efficiently manage and optimize website performance where the submitting entities (SEs) and accessing entities (AEs) access the credit data and reports securely.

CIC uses the Cloud-based Web Application Firewall (WAF) Solution with the following features and capabilities:

- 1. 99.99% uptime
- 2. Can block over 600 million attacks per day
- 3. Enterprise reporting and analytics
- 4. Security at the speed of DevOps
- 5. Flexible deployment options
- 6. Use the web application firewall to secure:
 - a. Active and legacy applications
 - b. Third-party applications
 - c. APIs & Microservices
 - d. Cloud applications, containers, VMs and more

2. Purpose

The CIC aims to secure additional fifty (50) and renew the fifty (50) licenses for 2FA of existing Cloud-based Web Application Firewall (WAF) Solution to continually provide a secure and easy-to-manage technology that integrate with other CIS infrastructure and systems of the CIC to secure, protect, and reduce web application risks while overcoming its limited budget and man-power resources.

3. **Scope**

The 2FA covers to receive one hundred (100) licenses to the existing cloud-based Web Application Firewall (WAF) of the CIC.

4. **Definitions of Terms**

Term	Definition
Cyber Threats	In computer security, a threat is a potential negative action or event facilitated by a vulnerability that results in an unwanted impact to a computer system or application

DD 0				
DDoS	In computing, a denial-of-service attack is a cyber-attack in which the perpetrator seeks to make a machine or network resource unavailable to its intended users by temporarily or indefinitely disrupting services of a host connected to the Internet.			
Firewall	In computing, a firewall is a network security system that monitors and controls incoming and outgoing network traffic based on predetermined security rules. A firewall typically establishes a barrier between a trusted network and an untrusted network, such as the Internet.			
HTTPS	Hypertext Transfer Protocol Secure (HTTPS) is an extension of the Hypertext Transfer Protocol (HTTP). It is used for secure communication over a computer network, and is widely used on the Internet. In HTTPS, the communication protocol is encrypted using Transport Layer Security (TLS) or, formerly, Secure Sockets Layer (SSL). The protocol is therefore also referred to as HTTP over TLS, or HTTP over SSL.			
Key Exchange	Key exchange (also key establishment) is a method in cryptography by which cryptographic keys are exchanged between two parties, allowing use of a cryptographic algorithm.			
Multi-Factor Authentication (MFA or sometimes 2FA)	Multi-factor authentication is an electronic authentication method in which a computer user is granted access to a website or application only after successfully presenting two or more pieces of evidence to an authentication mechanism: knowledge, possession, and inherence.			
Service Level Agreement (SLA)	A commitment between a service provider and a client. Particular aspects of the service - quality, availability, responsibilities - are agreed between the service provider and the service user			
Web Application Firewall	A web application firewall is a specific form of application firewall that filters, monitors, and blocks HTTP traffic to and from a web service.			
Website	a collection of web pages and related content that is identified by a common domain name and published on at least one web server			
Definitions are retrieved from Wikipedia.com, Techopedia.com				

5. Duties and Responsibilities

5.1. Service Provider (SP)

The SP's responsibilities with respect to this project are as follows:

1. The additional and installation of license must be completed within thirty (30) calendar days from the receipt of the Notice to Proceed (NTP) and renewal must be before November 24, 2022. Otherwise, the SP shall pay a penalty in the amount of one tenth of one percent (1/10 of 1 %) of the total contract price for every calendar day of delay.

5.2. Credit Information Corporation

CIC's responsibilities with respect to this project are as follows:

- 1. Issuance of a Certificate of Inspection and Acceptance to the SP upon successful completion of the testing certifying that the SP conforms to all requirements stipulated in this document.
- 2. Pursuant to General Procurement Policy Board (GPPB) Resolution No. 019-2006 dated 06 December 2006, at the end of each year, the CIC will conduct an assessment of the quality of service provided particularly the cost charged by the SP and the range of services it offers against other service providers in the area.
- 3. Conducts assessment/evaluation of the SP 60 days before the end of the contract.

6.1 Requirements – LOT 1

General

Items	Requirements	Statement of Compliance "Comply" or "Not Comply"	Proof/Evidence of Compliance
1. Service Provider	a) Duly notarized statement that the SP has been in business of providing the CIC's existing Cloud-based Web Application Firewall Solution for at least five (5) years prior to the deadline for the submission of bids.		
	b) The SP must establish a single point of contact call center operations/helpdesk with hotline numbers to		

	provide timely and responsive trouble reporting, incident handling, problem escalation and field support for all problem related issues.
	c) The SP must provide escalation or incident management procedures, including the complete names of contact persons, positions, email address, mobile and landline numbers. The SP shall inform CIC of any changes on the escalation or incident management procedure immediately.
	d) The SP should provide unlimited phone, email, chat and any form of electronic communications and messaging support for one (1) year. 8x5, Monday to Friday for local support, and 24x7 for international helpdesk support.
	e) The SP should provide a consumable 8x5 onsite support with next business day response time for one year. Four (4) visits of free onsite support during the contract period.
	f) Implement recommended remedial action, security updates, system upgrades as needed.
2. Service Delivery Manager	a) The SP should assign a Service Delivery Manager (SDM) to CIC for the project to ensure all requirements of this contract are successfully delivered to CIC.
	b) The SDM should have at least two (2) year service delivery or project management experience in handling similar project

	implementation. (Provide curriculum vitae and related certifications.)
3. Technical Support Staff	a) The SP should assign at least two (2) Technical Support Staff Support/Engineers to the CIC project. They must be permanent employees of the Service Provider for at least one and half (1 ½) years. (Provide Certificate of Employment, updated curriculum vitae & related certifications.)

Technical Requirements

Items	Requirements	Statement of Compliance "Comply" or "Not Comply"	Proof/Evidence of Compliance
1. System Overview	Additional Fifty (50) and renewal of Fifty (50) 2FA Overview Licenses/Seats to the Existing Cloud -based Web Application Firewall (WAF)		
	1. Additional of fifty (50) Incapsula Login Protect Licenses with subscription of 12 months.		

Service Level

Items	Requirements	Statement of Compliance "Comply" or "Not Comply"	Proof/Evidence of Compliance
1. Change Requests (CR)	CR must be acknowledged by the SP within two (2) hours upon receipt, Mondays to Fridays, 8:00-5:00 PM.		
2. Incident Response	 a) Help-desk facility available twenty-four by seven (24x7) to receive report on any issues b) Incident Response/support tickets relayed through help-desk, email, phone, or instant 		

	messaging must be acknowledged by the Service Provider within two (2) hours upon receipt, and c) Resolve issues within six (6) hours upon acknowledgement.
3. Service Report	a) The SP must provide service reports for each onsite or remote support service performed and shall be verified and acknowledged by CIC authorized personnel.
	b) The SP shall submit a detailed problem resolution report for every service requested within 24 hours. It shall include details of actions taken in resolving the problem duly acknowledged by the authorized CIC personnel.

6. 2 Requirements – <u>LOT 2</u>

General

Items	Requirements	Statement of Compliance "Comply" or "Not Comply"	Proof/Evidence of Compliance
1. Service Provider	 a.) Duly notarized statement that the SP has been in business of providing the CIC's existing Cloud-based Web Application Firewall Solution for at least five (5) years prior to the deadline for the submission of bids. b.) The SP must establish a single point of contact call center operations/helpdesk with hotline numbers to provide timely and responsive trouble reporting, incident handling, problem escalation and field support 		

		1
	for all problem related issues.	
	c.) The SP must provide escalation or incident management procedures, including the complete names of contact persons, positions, email address, mobile and landline numbers. The SP shall inform CIC of any changes on the escalation or incident management procedure immediately.	
	d.) The SP should provide unlimited phone, email, chat and any form of electronic communications and messaging support for one (1) year. 8x5, Monday to Friday for local support, and 24x7 for international helpdesk support.	
	e.) The SP should provide a consumable 8x5 onsite support with next business day response time for one year. Four (4) visits of free onsite support during the contract period.	
	f.) Implement recommended remedial action, security updates, system upgrades as needed.	
2. Service Delivery Manager	a) The SP should assign a Service Delivery Manager (SDM) to CIC for the project to ensure all requirements of this contract are successfully delivered to CIC.	
	b) The SDM should have at least two (2) year service delivery or project management experience in handling similar project implementation. (Provide curriculum vitae and related certifications.)	

3. Technical	a) The SP should assign at least	
Support Staff	two (2) Technical Support	
	Staff Support/Engineers to	
	the CIC project. They must	
	be permanent employees of	
	the Service Provider for at	
	least one and half (1 ½)	
	years. (Provide Certificate of	
	Employment, updated	
	curriculum vitae & related	
	certifications.)	

Technical Requirements

Items	Requirements	Statement of Compliance "Comply" or "Not Comply"	Proof/Evidence of Compliance
1. System Overview	Additional Fifty (SO) and renewal of Fifty (50) 2FA Overview Licenses/Seats to the ExistingCloud -based Web Application Firewall (WAF)		
	1. Renewal of fifty (50) Incapsula LoginProtect Licenses with subscription period from November 24, 2022 to November 23, 2023.		

Service Level

Items	Requirements	Statement of Compliance "Comply" or "Not Comply"	Proof/Evidence of Compliance
1. Change Requests (CR)	CR must be acknowledged by the SP within two (2) hours upon receipt, Mondays to Fridays, 8:00-5:00 PM.		
2. Incident Response	a) Help-desk facility available twenty-four by seven (24x7) to receive report on any issues b) Incident Response/support tickets relayed through help-desk, email, phone, or instant messaging must be acknowledged by the Service		

	Provider within two (2) hours upon receipt, and c) Resolve issues within six (6) hours upon acknowledgement.	
3. Service Report	a) The SP must provide service reports for each onsite or remote support service performed and shall be verified and acknowledged by CIC authorized personnel.	
	b) The SP shall submit a detailed problem resolution report for every service requested within 24 hours. It shall include details of actions taken in resolving the problem duly acknowledged by the authorized CIC personnel.	

7. Schedule of Delivery

The Service Provider shall commence delivery and implementation of the following services.

	Within 30 calendar days (lead time for	
Licenses	delivery for non-stock items) upon	
	receipt of the Notice to Proceed	
Lot 2: Renewal of 2FA Fifty (50)	Before November 24, 2022	
Licenses		

8. Terms of Payment

Payment shall be made on the following:

- 1. Payment shall be made on a one-time basis subject to submission of billing statement and other supporting documents by the SP, subject to the issuance of Certificate of Satisfactory Service by CIC.
- 2. The start of billing shall be based on the date of issuance of "Certificate of Acceptance".
- 3. Payments shall be subject to the "Warranty" provisions in the form of retention money in an amount equivalent to at least one percent (1%) of the Contract Price required in Section 62 of R.A. 9184 and its IRR.

STATEMENT OF COMPLIANCE

Dated this
Signature of Authorized Representative
<u></u>
Printed Name of Authorized Representative
Capacity
Duly authorized to sign Compliance for and on behalf of:

Omnibus Sworn Statement

	AFFIDAVIT
REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF) S.S.

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards;
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
- [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity; and
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.
- 11. [Name of Bidder] hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the CIC BAC and CIC notices may be transmitted.

Telephone No/s.: Fax No/s.: E-mail Add/s.:
It is understood that notices/s transmitted in the above-stated telephone/fax numbers and/or e-mail address/es are deemed received as of its transmittal and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.
IN WITNESS WHEREOF, I have hereunto set my hand this day of, 2017 at, Philippines.
Bidder's Representative/Authorized Signatory
SUBSCRIBED AND SWORN to before me this day of <i>[month] [year]</i> at <i>[place of execution]</i> , Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her <i>[insert type of government identification card used]</i> , with his/her photograph and signature appearing thereon, with no
Witness my hand and seal this day of [month] [year].
NAME OF NOTARY PUBLIC
Doc. No Page No Book No Series of
Note: "Sec. 12. Competent Evidence of Identity – The phrase "competent evidence of

identity" refers to the identification of an individual based on:

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification;

The Board Resolution or Secretary's Certificate referring to the said Board Resolution designating the bidder's authorized representative and signatory need not specifically indicate the particular project where such authority is given provided that the said authority covers activities by CIC.